

Undertaking/ Guidelines for candidates appearing online admissions interview process for the PGP Batch 2021-23 at MDI Gurgaon

To maintain confidentiality and integrity of this process, all candidates must follow the guidelines given below.

1. Candidate must not disclose the content of interview process to any other person or any organization or in any other online platform/social media in any form at any point of time.
2. Candidate must not record his / her conversation with interview panel members during the interview process.
3. Candidate must not use any unethical means such as help from any other source during the time of online interview process.
4. Photograph shared in MDI Gurgaon Admissions application form must match with the candidate at the time of the interview. Any violation in this regard will lead to the disqualification of the candidature without any further clarification.
5. Candidate must not raise any objection and complain about the online interview process in comparison to the face-to-face interview process in the future.
6. Candidate must maintain complete discipline and follow the instructions of interview panelists and admissions office of MDIG during the time of online interview.
7. Disappearance / no-show at the time of allotted slots without prior information will lead to the cancelation of candidature without any further notification.
8. Candidate must not have any objection to video and audio recordings of the online interview process by MDI Gurgaon Admissions office.
9. Candidates must send the self-attested soft copies of the following documents by reply e.mail on the e.mail with the zoom link you get from the Admissions office, MDI Gurgaon a day prior to your PI. Printout of the Application Form can be taken by clicking on Print/Print Preview Button available on your application:
 - CAT-2020 Score Card
 - Xth Board Certificate - Date of Birth Proof
 - Xth Board Marksheet
 - XIIth Board Marksheet
 - Graduation Marksheet (as of now)
 - Work Experience Proof # Pay Slip/Bank Statement of Salary (last 3 months) AND Job Offer Letter(s)/ valid work experience certificate from your employer.
If you have worked in more than one company provide the complete documents to prove your work experience.
 - Duly filled-in Undertaking as posted on the website.
10. **Candidate must send self-attested photocopies of all experience certificate (s), for required verification. The documents required for work experience are the first page of the appointment letter (if the date of joining is not mentioned on the first page then an additional page wherein the date of joining the organization is mentioned should also be provided) along with the last drawn salary slip for that particular organization OR the work experience certificate provided by the HR of that particular organization. (Don't attach/upload all the pages of the offer/joining letter)**

11. At any stage of the Admissions process, if it is observed or found that the candidate does not meet the eligibility criteria for selection at MDI Gurgaon for its PGP 2021-23 Programmes, his / her candidature will be cancelled.

Declaration by the candidate:

I (Name-----) hereby declare / certify that I do agree with all conditions/guidelines of online interview process as prescribed by MDI Gurgaon Admissions Office. In case I fail to meet any of the above guidelines, my candidature / admissions will be cancelled.

Place & Date : _____

Name: _____

CAT Registration Number: _____