

Management Development Institute Gurgaon

Admin. Circular No. MDI/Admin./44/2025 dated June 6, 2025

Anti-Ragging Committee

The Anti-Ragging Committee has been reconstituted, consisting of the following members:

1	Dean Graduate Programmes	Convener
2	Chairperson - GP Admissions	Member
3	Chairperson – PGDM	Member
4	Chairperson – PGDM (HRM)	Member
5	Chairperson – PGDM (IB)	Member
6	Chairperson – PGDM (Business Analytics)	Member
7	Warden – Hostel (Boys)	Member
8	Warden – Hostel (Girls)	Member
9	Chairperson – Student Affairs	Member
10	Local area SHO, Sector 18 Police Station	Member
11	C.A.O (Hostel)	Member Secretary
12	A.O. (Graduate Programmes)	Member

The role of the Committee is to monitor the measures taken by the Institute for prevention of ragging and for looking into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulged in ragging.



Dr. Arvind Sahay
Director

To:

All Faculty Members
All Staff Member

The Management Development Institute has a dedicated Counselling Cell to support students facing academic pressure or issues of personal nature. The cell provides a safe and confidential space for students to express their stress, anxiety, and concerns both in-person and digitally. It offers guidance, emotional support, and, when necessary, recommends preventive or corrective actions. The Counselling Cell has a team of about 20 student members headed by a Faculty Chairperson, Student Counselling. The institute has also appointed a professional Counsellor, for "one on one" counselling of students and other members of the MDI Gurgaon community whose services are available on the Campus.

Complaint Handling

Students can submit any complaints about following issues. These may be reported to the following:

- Food, Hostel related complaints: Warden (s) (Boys / Girls Hostel) / Hostel Office/ HnMcommittee of students.
- Students' Activities related complaints: Chairperson (Student Affairs) / Dean (GraduateProgramme).
- Personal counseling related issues: Chairperson (Student Counseling).

The complaint will be registered in the complaint handling system. A committee consisting of faculty members and the student council members will resolve the complaint within a time frame of 2 weeks. The complaint handling system will help the institute understand the areas which require improvement. The students

ANTI-RAGGING POLICY

Ragging is a Human Rights' abuse as embodied under the Constitution of India as well as other Constitutions of the World. MDI has a no tolerance policy for ragging, whether inside or outside the premises of the Institute. In case of any incident of ragging it should be immediately brought to the notice of the Dean (Graduate Programme) who will take up the matter with the Institute's Anti-Ragging Committee. The Institute also has an Anti-Ragging task force which conducts surprise checks on the campus from time to time, at any place. The Institute will verify the authenticity of the case and if any individual(s) are found guilty, they would immediately be expelled from their program and asked to leave the Institute.

Sexual Harassment

Sexual Harassment is considered a human rights abuse by the Constitution of India. This includes unwelcome sexual advances, requests for sexual favors, and other visual, verbal or physical conduct of a sexual nature. Any act of sexual harassment should be immediately brought to the notice of the Presiding Officer-Internal Complaint Committee on Sexual Harassment. The Institute will verify the authenticity of the case and if any individual (s) is/are found guilty, they would immediately be expelled from their programme and will have to leave the Institute (**Please refer Annexure-9**).

Examinations

Academic Integrity and Plagiarism

Students are required to submit projects/assignments under various courses. It may be noted that students should strictly adhere to the time schedule for submission of reports/assignments. In this connection, it may be noted that any kind of copying / plagiarism is not allowed. If any student or group of students is found to be part of such activity, strict action will be taken against him/her which may even result in expulsion from the Programme. AI Proctoring report shall also be checked for finalizing the marks of the submitted report.

Summer Project Reports / case study report/Dissertation or any other report submitted by the students will be screened under the Anti-Plagiarism Software. Faculty members may check any assignment for plagiarism and may decide to penalize the student accordingly.

The course evaluation will require a student to take mid-term examinations and end-term examinations. In addition, there will be quizzes, presentations, role-plays, simulations etc. The