

Notice Inviting Tender



Management Development Institute Gurgaon

Ref. No.: MDI/CC/2022-23/ EARTHING /08

Date: Sept 12, 2022

Sub: invitation of sealed quotations for 25 nos. earthing station for application of IT hub for individual building for MDI-Gurgaon campus.

Tender Schedule

Bid System	Single Bid
Last Date of Bid Submission	Sept 16, 2022, 03:30 PM
Bid should be addressed to	Senior Systems Analyst Computer Centre MANAGEMENT DEVELOPMENT INSTITUTE Mehrauli Road, Sukhrali Gurgaon - 122 007, Haryana (INDIA)

The Complete Tender details and any updates on the Tender will be available on the MDI Website at the link: <https://mdi.ac.in/infrastructure/tenders.html>

Checklist and Index of the Bid Document in the Order indicated Below

S. No.	Document to be Attached	Whether Submitted
1.	Tender Document signed and stamped on each page	Yes <input type="checkbox"/> / No <input type="checkbox"/>
2.	Filled in and signed Technical Bid on company's letter head	Yes <input type="checkbox"/> / No <input type="checkbox"/>
3.	Profile of the Company	Yes <input type="checkbox"/> / No <input type="checkbox"/>
4.	Client Details for Supplying & Installing similar earthing services	Yes <input type="checkbox"/> / No <input type="checkbox"/>
6.	Confirmation of the technical specifications and scope of work Annexure-1. Attach details of additional features offered	Yes <input type="checkbox"/> / No <input type="checkbox"/>
7.	Confirmation that earthing carry warranty for ten year from the date of installation.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
8.	PAN, TAN, GST along with the copy of registration	Yes <input type="checkbox"/> / No <input type="checkbox"/>
9.	Financial Bid	Yes <input type="checkbox"/> / No <input type="checkbox"/>

Terms & Conditions are as under:

- 1) The bid should be submitted on company letter head and should be submitted duly signed by the authorized person.
- 2) The financial bid shall be valid for at least 90 Days. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
- 3) The items should be supplied and installed at MDI Campus, Gurgaon, nothing extra shall be paid towards the cartage, packing, forwarding, Octroi etc.
- 4) In case any item is found to be defective /substandard, the same shall be rejected. Institute shall not make any payment for such items and shall be removed from the site immediately.
- 5) MDI reserve the right to accept or reject any or all the quotations without assigning any reason whatsoever.
- 6) In case the items are not delivered and installed within due date then penalty shall be imposed @ Rs. 1,000/- for each day subject to a maximum of Rs. 10,000/- (Rs. Ten thousand only).
- 7) MDI reserves the right to exclude any item or increase/decrease the number of items at the time of placing the order.
- 8) MDI reserves the right to allot/cancel the tenders invited as it may consider/deem fit and proper and to reject the tenders/applications without assigning any reasons at any stage.
- 9) No bid will be accepted on email.
- 10) The bid must be submitted in hard copy in a sealed invoice superscribing "Bid for 25 Nos. earthing station for application of IT hub for individual building for MDI-Gurgaon Campus."

11) MDI may, at its discretion, extend the date for submission of the bid.

12) ACCEPTANCE AND WITHDRAWAL

The final acceptance of the tender would entirely vest with MDI, who reserves the right to accept or reject any tender, without assigning any reason whatsoever. There is no obligation on the part of MDI to communicate in any way with rejected bidders. After acceptance of the tender by MDI, the bidder shall have no right to withdraw his tender or claim higher price.

- 13) Bids received with incomplete information is liable for rejection.
- 14) Any Bid received by MDI after the deadline for submission of bids will be summarily rejected.
- 15) Any dispute/ difference arising out or relating to this Tender: Matters regarding any dispute shall be referred for arbitration to any Officer appointed by the Director of Management Development Institute Gurgaon, whose decision shall be binding and final.
- 16) Eligibility Criteria
 - The bidder should be a Company registered in India/ Partnership Firm/ LLP.
 - The bidder should have a good reputation in the market and their clientele shall preferably include reputed University/ Institute / PSU/ Govt. etc.
 - The bidder should have executed at least three similar work order during the last three years.

17) Evaluation Procedure and Selection of Bidder

- The work would be awarded to the L1 Tender.
- **Bid Rejection Criteria:** The bid shall conform generally to the specifications and terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be

particularly met by the Bidders without which the same will be considered as non-responsive and rejected

- ✓ Non submission of signed &+ stamped tender documents on each and every page
- ✓ Submission of unsigned financial bid.
- ✓ Bid(s) not complying with Delivery, installation & commissioning, warranty, penalty, etc clauses will be rejected.
- ✓ The bidder should quote for all the items mentioned in the tender, failing which, their offer will be rejected.
- ✓ The bidder should have an office in Delhi NCR manned with their own qualified support staff/Engineer with their Customer Care Number

18) PAYMENT TERMS:

- 100% (Hundred percent) on submission of invoice and complete delivery of all items and satisfactory installation & commissioning of all the items and delivery of warranty documents, certification of site, etc

Date :

(Signature)

Name of Vendor

Format-1

Sealed Quotation for delivery and installation of 25 Nos. earthing station for application of IT hub for individual building for MDI-Gurgaon Campus.

S. No.	Description	Company Response	Remarks							
1.	Profile of your firm/company	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
	Year of establishment									
	Number of employees									
	Annual Turnover and Profit for the last 3 Years.	<table border="1"> <thead> <tr> <th align="center">Year</th> <th align="center">1</th> <th align="center">2</th> <th align="center">3</th> </tr> </thead> <tbody> <tr> <td align="center">Turnover</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Year	1	2	3	Turnover			
Year	1	2	3							
Turnover										
2	Names & addresses of prestigious clients of reputed Institute/ University/ PSU/ Govt etc. (at least three) along with the telephone numbers of the contact persons of the clients where you have supplied similar Services	Yes <input type="checkbox"/> / No <input type="checkbox"/> 1. 2. 3.								
5	Contact details of the authorized person of the company. 1. Name : 2. Office Tel No.: 3. Mobile no. : 4. Official E-mail id:	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
6	A declaration on company's letterhead that the Bidder has not been blacklisted must be submitted by Bidder.	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
7	The Items quoted meets the technical specifications and scope as given in Annexure-1 For any additional feature being provided by you, Kindly attach the additional sheet	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
9	10 Year Warranty for earthing from the date of installation	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
10.	Payment Terms : 100% (Hundred percent) on submission of invoice and complete delivery of all items and satisfactory installation & commissioning of all the items and delivery of warranty documents, certification of site, etc	Yes <input type="checkbox"/> / No <input type="checkbox"/>								
11.	Delivery & installation Time	Immediate (Please mention the time period required) -----								

Format-2

Details of Clients for delivery and installation of EARTHING STATION (Insert Additional Rows to give Additional Client details)

S. No.	Client Name (Institute / University/ PSU/ Govt.)	Nos. of EARTHING STATION device supplied	Value of the Project	Client Contact No.	Client Email ID

Technical Specifications for 25 Nos. earthing station for application of IT hub for individual building for MDI-Gurgaon Campus.

S. No.	Detailed Specifications of the EARTHING STATION including the following	Compliance Attach separate sheet indicating deviations (if any)
1.	Maintenance Free High Conductive Earthing - 25 Nos. Providing , Installation & Testing of UL Listed long life Maintenance Free Earthing System, 10 FT LONG 17.2 mm Dia Copper Cladded Rod - UL Listed, Earthing stations including testing at locations complete with digging earth and Electron-22kg , back fill compound required. This earth electrodes are confirming to IS 3043, IS/IEC 62305, IEC 61643-5-54, UL 467 and are tested according to IEC 62561-2 for the required parameters and high tensile strength of steel and high corrosion resistance of copper.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
2.	Pit Cover – 25 Nos. Supply & Installation of poly plastic pit cover. The earthing pit shall be designed and supplied with Poly-plastic Pit Cover non-conductive, environment friendly.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
3.	Earth Conductor – 1000 m Earth Conductor Earthing wire – Supply & Laying of Single core, Insulated Copper cable, multi strand, 6 Sqmm (green colour) in existing conduit pipe.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
4.	PVC Conduit - 850 m Supply & laying of Suitable duty as wll size PVC conduit alongwith required accessories (like band , junction,& sockets etc) on wall or recessed .	Yes <input type="checkbox"/> / No <input type="checkbox"/>
5.	10-year Warranty	Yes <input type="checkbox"/> / No <input type="checkbox"/>
6.	Installation, Commissioning including minor civil works that may be required	Yes <input type="checkbox"/> / No <input type="checkbox"/>
7.	Test Certificate for all 25 Nos. of earth pits	Yes <input type="checkbox"/> / No <input type="checkbox"/>

FORMAT-3

Financial Bid

Sealed Quotation for supply and installation of 25 Nos. earthing station for application of it hub for individual building for MDI-Gurgaon Campus.

Sr. No.	Description of Item & Specification (Model no if any) As per specifications and details in Annexure-1	Qty. in Units	Unit Price in Rs.	Total Price excluding GST in Rs.
1.	Maintenance Free High Conductive Earthing	25		
2.	Pit Cover	25		
3.	Earth Conductor	1000 m		
4.	PVC Conduit	850 m		
5.	Installation, Commissioning incl. civil works (if any)	--		
6.	Total			
7.	GST (Rate - _____)			
8.	Grand Total			

Total Price in Figures: Rs. _____

Total Price in Words: Rupees _____

Delivery Time: _____

Installation & Commissioning Time: _____

- **Delivery Mode:** Delivery at MDI Gurgaon, at site only
- Total bid price should be inclusive of all taxes and levies, transport, loading, unloading, installation and commissioning etc.
- **Warranty Period:** 10 years
- Delivery: Immediate.
- Installation Period: Immediately on delivery
- Quotation Validity Date: 90 days from the last date of Submission of quotation/tender.

Sign of bidder: - _____

Name of bidder: - _____

Firm's Name: _____

Date: