

Management Development Institute Gurgaon

(MDIG/IS/2023-24 dated 10.08.2023)

LIMITED TENDER FOR EMPANELMENT OF VENDORS FOR SUPPLY OF ELECTRICAL ITEMS AT MDI GURGAON

Management Development Institute Gurgaon, (hereinafter referred to as the “Institute”) established in 1972, is a top-ranking business school in India with the vision to be a ‘Global Business School’, a center of excellence in management education, high-quality research, executive management development programmes, and value-added consultancy. It is the first Indian Business School and second in Asia to be accredited by ‘Association of MBAs’ (AMBA), UK. Various surveys have consistently ranked MDI amongst the top 10 B-Schools of the country.

The Institute invites bids from the reputed vendors and agencies in “**Single Bid System**” strictly in the format attached in the tender document for supplying the Electrical items to MDI Gurgaon from time to time.

Tender form can be downloaded from Management Development Institute Gurgaon website: <https://mdi.ac.in/tenders> from **10th August 2023, 11 a.m. onwards** and the same is duly filled along with enclosures in a sealed envelope super scribed as “RATE QUOTATION FOR EMPANELMENT OF VENDORS FOR SUPPLY OF ELECTRICAL ITEMS AT MDI GURGAON” and should be delivered through speed post /by hand to **Chief Administrative Officer (Institutional Services), Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon -122007 (Haryana)** latest by **21st August 2023 up to 3 p.m.**

IMPORTANT INFORMATION RELATED TO TENDER

S.NO.	INFORMATION	DATES
1.	Date of Publishing of Tender	10th August 2023
2.	Bid Document Download from website	10th August 2023/ 11 a.m. onwards https://mdi.ac.in/tenders
3.	Date & Time of closing of Tender/ Last date of bid submission	21st August 2023 upto 3 p.m.
4.	Period of validity of Tender	90 days from the date of closing of Tender
5.	Bid submission address through speed post /by hand	Chief Administrative Officer (Institutional Services), Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon -122007 (Haryana)
6.	Contact no. and email id for any clarification on any working day (Monday – Friday) between 9:30 a.m. – 5:30 p.m.	0124-4560519 purchase@mdi.ac.in

ELIGIBILITY CRITERIA:

- 1) The bidder shall have establishment at Gurugram/ Delhi NCR and should be able to deliver the awarded items on time at MDI Gurgaon. Please enclose documents in support of establishment proof.
- 2) Should be registered with Income Tax and GST departments. Please submit necessary document proof.
- 3) Should have their own Bank Account. Please submit cancel cheque.
- 4) The agency/ vendor or any of its partners /directors etc. should not have been black listed/ debarred by any of the government agencies/Private company or department. Please submit Annexure "B" on the agency letterhead, duly signed by authorised person and official stamped.

GENERAL TERMS AND CONDITIONS

- 1) The validity of rates quoted will be for a period of one year from the date of empanelment intimation. However, the Director, MDI Gurgaon may extend the validity for further period of one year on same terms, conditions and rates.
- 2) Price should be quoted for all the items listed in Annexure "A" without any overwriting / erasing / cutting. Use of white fluid/ correction fluid/ correction tape is strictly prohibited.
- 3) Empaneled agency/ vendor shall not be entitled to any hike in prices for any reason other than statutory levies during the period of empanelment.
- 4) The tenderers are advised to quote their rates on the basis of costing / profitability of individual items. The Institute reserves the right to exclude any item(s) from purchase at the time of placing purchase order. Further, the quantities mentioned in the price bid are only tentative in nature and actual procurement quantities of items may differ as per requirement of the Institute.
- 5) Kindly refer to the below table for illustrative purpose only.

Table A: (ILLUSTRATION FOR DETERMINING THE L-1 & EMPANELMENT)

S. No.	Items	Bidder A	Bidder B	Bidder C	Bidder D	Bidder E	L1 Rate	L1 Bidder
1	Item 1	5	5.5	6	6	5.5	5	Bidder A
2	Item 2	3	2.50	3	2.75	3.5	2.50	Bidder B
3	Item 3	6	5	7	6	4.50	4.50	Bidder E
4	Item 4	10	11	8	9	10	8	Bidder C
5	Item 5	50	52	49	50	54	49	Bidder C
6	Item 6	250	245	250	250	245	245	Bidder B&E
7	Item 7	15	15.5	16	16	15.5	15	Bidder A
8	Item 8	26	25	27	26	24.50	24.50	Bidder E
9	Item 9	16	15	17	16	14.50	14.50	Bidder E

- 5(a) The table above illustrates the L1 bidder for the items mentioned in the row and the same shall be the process of determining the L1 bidder for all the items quoted in 'Annexure A'.
- 5(b) The bidders should note that for consideration of empanelment of the agency/ vendor by MDI Gurgaon, the minimum criteria will be that the prices of at least 10 items quoted in the price bid should have L1 rates.
- 5(c) The empaneled agencies/ vendors shall supply the items at L-1 rates.
- 6) The rates quoted shall be inclusive of Packaging, delivery charges and freight up to site destination i.e. Stores Department, MDI Gurgaon. No extra payment shall be paid.
- 7) Rate bid should be valid for minimum 90 days.
- 8) Conditional bids are liable to be rejected.
- 9) The Institute reserves the right to accept or reject any of the bids received including the lowest one, at any time at its own discretion.
- 10) The time and the date of delivery of stores stipulated in the purchase order shall be deemed to be the essence of the contract. The delivery should be made to the MDI Gurgaon address within 7 days from the date of receiving purchase order.
- 11) The supply shall have to be made available as per the Institutes within stipulated time without any delay.
- 12) If the agency/ vendor fails to execute the supply order, in full or in part, within stipulated time, the items will be procured from elsewhere and the extra expenditure incurred on the risk purchase will be recovered from the vendor awarded Purchase Order.
- 13) Agency/ vendor should supply the items with proper packing and making for transit so as to be received at the destination without any loss or damage of the item/items.
- 14) Payment shall be made after receipt of complete items mentioned in the purchase orders, and due inspection by the nominated official of MDI Gurgaon. No advance payment shall be made.
- 15) The agency/ vendor shall not sublet, transfer or assign the tender or any part/item thereof without the written permission of the Director, MDI Gurgaon. In the event of the agency/ vendor contravening this condition, the Director, MDI Gurgaon has right to terminate the contract.
- 16) If any dispute arises, Director, MDI Gurgaon decision shall be final and binding on both the parties.
- 17) The Specifications of Electrical items offered by the bidder must tally with the specifications mentioned in the tender document (Annexure "A")
- 18) Supplies shall be accepted subject to the complete satisfaction of the concerned Department/ officials of MDI Gurgaon. Any defect found in the materials / stores supplied will render the supplies open to rejection. The rejected items be collected for replacement by the agency/ vendor at their own cost and risk, and the agency/ vendor shall replace such rejections with the items of standard specifications / quality as acceptable to the MDI Gurgaon within the shortest possible time.
- 19) A copy of the Limited Tender downloaded from the MDI Gurgaon website signed by the authorized signatory and official stamped should be attached with the other enclosures and be kept in the sealed envelope.

Chief Administrative Officer (Institutional Services)

PRICE BID
(To be printed on the letter head of the agency)

EMPANELMENT OF VENDORS FOR SUPPLY OF ELECTRICAL ITEMS AT MDI GURGAON

Sr. No.	Item Details	Unit	Tentative quantity required during a year	Unit Cost (Rs.)	Total Cost (Rs.)	GST %	Total cost Including GST (Rs.)
1	HRC FUSE L and T SQ Tp HN 250A-HRC FL HN SF 94233,250A 415V	NOS	20				
2	MULTI PLUG 15 A (Girish-FARINA 16A CD:385-240V AC, 6 and 16A	NOS	60				
3	HRC FUSE (SQ TYPE) 100A (L and T)(CN:SF94029 ,415V, 50 Hz)	NOS	30				
4	L&T- Bolted Type - HRC Fuse Holder 63 A-With Fuse Links 63 A, 415 V, 50 Hz (Cat No. ST30762) (HK 63 H)	NOS	20				
5	HRC Fuse Holder - FTC FHB 125 A(With Fuse Links)	NOS	20				
6	BALL BEARING 6201 (NBC-ZZ)	NOS	150				
7	BALL BEARING 6202 (NBC-ZZ)	NOS	150				
8	BALL BEARING 6203 (NBC-ZZ)	NOS	50				
9	INDICATOR LAMP (GEYSER)-Good Quality	NOS	60				
10	WIRE COPPER (1.5 SQ MM) (Kalinga Gold)	MTR	270				
11	WIRE COPPER (2.5 SQ MM) (Kalinga Gold)	MTR	270				
12	MCB 10 A (SP) (L&T-C10) 240/415V, 1P 10kA C Curve	NOS	30				
13	North-West A0110 (NOWA) 6 AX One Way Switch	NOS	100				
14	North-West A0130 (NOWA) 16 AX One Way Switch	NOS	100				
15	WIRE COPPER (1 sq mm) (Havells) (3 CORE 40X76)	MTR	300				
16	WIRE FLEXIBLE (Twister Wire-2.5 sq mm--2 Core)	MTR	270				
17	CONDENSOR 2.5 MFD (Tibcon Capacitors-Oil Based)	NOS	200				
18	BELL PUSH SWITCH (Victor - Girish- Code No: 048)	NOS	20				

Sr. No.	Item Details	Unit	Tentative quantity required during a year	Unit Cost (Rs.)	Total Cost (Rs.)	GST %	Total cost Including GST (Rs.)
19	CONDENSOR 3.15 MFD (Tibcon Capacitors-Oil Based)	NOS	100				
20	WIRE COPPER (0.75 sqmm) (Havells) (3 CORE 23X76)	MTR	300				
21	North-West A1332 (NOWA) 6/16 A 3 Pin-Power Socket	NOS	60				
22	SWITCH 5 A (TWO WAY) (Girish-Victor-Code No: 047)	NOS	20				
23	WIRE COPPER (0.75 sq mm) (Havells) (2 CORE 23X76)	MTR	300				
24	CFL LAMP 36 W (Osram Dulux L-36W/865-2G11) (4 PIN)	NOS	50				
25	Choke 14 Watt Electronic Ballast (Wipro-WBF 90414)	NOS	50				
26	MCB (L&T) C32A (1P) (LT SwitchGear 32A, 1P 10kA C Curve)	NOS	60				
27	North-West A1212 (NOWA) 6A 3 Pin Socket With Euro Pin	NOS	60				
28	CFL LAMP 11 W (Osram Dulux S-G23/865-Daylight) (2 Pin)	NOS	200				
29	CFL LAMP 9 W (Osram Dulux S-G23/865- Daylight)(2 Pin)	NOS	50				
30	SOCKET 15 A (3 PIN) (Girish -Victor 16 A Code No: 136)	NOS	20				
31	BED SWITCH (2 A-240 V AC-Girish- Champion-Code No: 201)	NOS	50				
32	Combined 6 A Girish-MINI/GOLD Code No: 377 A (With Box)	NOS	100				
33	MCB-Miniature Circuit Breaker (SP) C 06 (L&T SwitchGear 6A 1P 10kA C Curve)	NOS	24				
34	MCB-Miniature Circuit Breaker (SP) C 16 (L&T SwitchGear 16A 1P 10kA C Curve Cat No: BB10160C)	NOS	24				
35	SWITCH 15 A (Girish- Victor 16 A, 240 V A.C., Code No:132)	NOS	20				
36	HRC FUSE ROUND TP32 A (HBC FuseLink GE 660V AC 80kA RF13703)	NOS	20				
37	PENDENT BULB HOLDER PLASTIC (Girish Deluxe, 2 A-240 V A.C.)	NOS	100				
38	ISOLATOR HAVELLS (63 A) FP (63A/1015 FP EURO-II)	NOS	20				
39	SWITCH 16 AMP NORTH WEST MAKE (NWM0130 Convex Switch 16 A,1 Way ,White,1M, North West-Wipro)	NOS	50				
40	HRC FUSE ROUND 100 AMP (TCP) (GE 660 V AC)	NOS	20				

Sr. No.	Item Details	Unit	Tentative quantity required during a year	Unit Cost (Rs.)	Total Cost (Rs.)	GST %	Total cost Including GST (Rs.)
41	SOCKET 16/6 AMP MK MAKE (W26424 6/16A 3 Pin Comb. Shuttered)	NOS	30				
42	ISOLATOR 40A D.P. HAVELLS (Switch Disconnecter) (DP 40A/1015-ISO) (EURO-II)	NOS	30				
43	ISOLATOR 63A D.P. HAVELLS (Switch Disconnecter) (DP 63 A/1015-ISO) (EURO-II)	NOS	30				
44	METAL CLAD TOP Plug 20 (A) (Schneider AP20 20A/250V/2P)	NOS	10				
45	SOCKET BASE 20 A (2 Pin) (Schneider AS20 20A/250V/2P)	NOS	10				
46	HRC FUSE 200 TSE ROUND TYPE (HBC GE TS F200 200AMP 415 V)	NOS	10				
47	SOCKET 6 AMP MK MAKE (W26420 6A 2/3 MK-Honeywell ED and S)	NOS	10				
48	EXTENSION BOARD (Girish 6A Power Strip-1x4-Code No:451-MINI)	NOS	100				
49	SWITCH 5 A (ONE WAY) (Girish-Victor-6A, 240 V AC)	NOS	300				
50	Ceiling Fan Regulator- ROMA TINY DIMMER (Code No:20799) (450W-ROMA Modular-Anchor Electrical Pvt Ltd.)	NOS	20				
51	INSULATION TAPE (Girish Solid Grip Insulation Tape)	NOS	250				
52	SOCKET 6/16 AMP, 240 V, ROMA MAKE (Twin Socket) (30828-Anchor)	NOS	50				
53	CEILING FAN REGULATOR NORTH WEST (M1900 Wipro)	NOS	20				
54	TOP PLUG 15 A (3 PIN) (North West P9131, 16 A, 3 Pin, Wipro)	NOS	100				
55	TOP PLUG 5 A (3 PIN) (Girish-Gold 6 A 3Pin Top 6 A 240 V AC)	NOS	100				
56	Tube Light 14 Watt/6500K (Wipro Safelite- F01014-14 Watt FTL-6500K)	NOS	100				
57	SWITCH 20 AMP ROMA MAKE (21066-Anchor ROMA 1 Way Switch, 240 V,SP)	NOS	50				
58	CEILING FAN REGULATOR ROMA MAKE (21496-Anchor-ROMA-EME FSR)	NOS	20				
59	Line Tester (Taparia: 814) (Size: 3.5x60mm)	NOS	63				
60	MULTI PLUG 5 A (Girish Gracia 5 PMP Cd No 440) - 240 V AC 6 A	NOS	50				
61	CEILING FAN REGULATOR (W26472-MK-Breeze Kontrol- 100W-2M)	NOS	24				
62	COMBINED SWITCH SOCKET PLATE 5 A (15234 Anchor 6A 240V UNI.	NOS	20				

Sr. No.	Item Details	Unit	Tentative quantity required during a year	Unit Cost (Rs.)	Total Cost (Rs.)	GST %	Total cost Including GST (Rs.)
63	ISOLATOR HAVELLS 100 AMP EURO (FP)(100A/1015 Isolator-HR)	NOS	30				
64	SOCKET 16 AMP NORTH WEST MAKE (M1332 16A/6A-6 Pin Socket	NOS	30				
65	SOCKET 5 A (3 PIN) (Girish Victor 6A, 240 V A.C. FPS,Cd: 089	NOS	300				
66	CEILING FAN REGULATOR GIRISH (Tp Dimmer- CD No:111-240 V AC	NOS	300				
67	SWITCH 16/6 AMP MK MAKE (W26411A-16AX 1 Way	NOS	24				
68	16 A -Combined With Box , Code:140 Girish-Victor	NOS	200				
69	16 A Combined Victor-Girish-Code No:139	NOS	200				
70	A1900 North West-Fan Regulator-Step Type (5+1 Position) NOWA	NOS	50				
71	A0310-North West-Bell Push-6 A (NOWA)	NOS	30				
72	Great White-10802-Milano Ding Dong Bell (Anchor)	NOS	30				
73	Crompton Greaves Drift Air Plus Exhaust Fan with Anti-Dust Technology- 225 mm (Silver), 9".	NOS	200				
74	Crompton Greaves Drift Air Plus Exhaust Fan with Anti-Dust Technology- 300 mm (Silver), 12".	NOS	200				
75	LED Bulb 9W Orient	NOS	1000				
76	MCB C- 25 A (SP) (North West) Tiny Trip White	NOS	50				
77	RCCB (63 A/100mA) (DP) (ABB)	NOS	50				
78	MCB 10 A (C), ABB (SP) (SH201M-C10)	NOS	20				
79	MCB 20 A, (C) ABB (SH201M-C 20 NM)	NOS	20				
80	Switch 16 A (Two Way) (North West) (M0230) (16AX, 230 V)	NOS	20				
81	Switch 10 AX (CRABTREE)(Havells-ACASXXW101) (One Way)(Athena)	NOS	20				

Name and sign of the authorized person
of Vendor/ Agency

Place:

Date:

Official Seal

SELF-DECLARATION FOR NON-BLACK LISTING

(To be printed on the agency letter head)

Date:...../...../.....

Chief Administrative Officer (Institutional Services)
Management Development Institute Gurgaon
Mehrauli Road, Sukhrali, Gurgaon-122007 (Haryana)

Dear Sir,

I / we hereby declare that presently our Agency has not been black listed or debarred and not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government / PSU / Autonomous Body.

I/ We further declare that presently our Agency is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State / Central Government / PSU / Autonomous Body on the date of rate quotation submission, including violation of relevant Labour laws.

Thanking you,

Signature

Name of the authorized person

PLACE:.....

DATE:.....

Official seal