

**EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF  
MANUFACTURER (s) / SUPPLIER (s)  
(Dated 26 September 2023)**

**FOR THE SUPPLY OF CEMENT  
FOR PROPOSED CONSTRUCTION WORKS OF  
ACADEMIC AND ADMINISTRATION BLOCK WITH  
CENTRAL DINING & KITCHEN  
STUDENT HOSTELS AUDITORIUM  
OTHER ALLIED BUILDINGS AT MDI GURGAON.**



**Management Development Institute Gurgaon**

**Mehrauli Road, Sukhrali, Gurugram-122007**

**Ph:- +91-124-4560000, Fax:- +91-124-4560005, [www.mdi.ac.in](http://www.mdi.ac.in)**

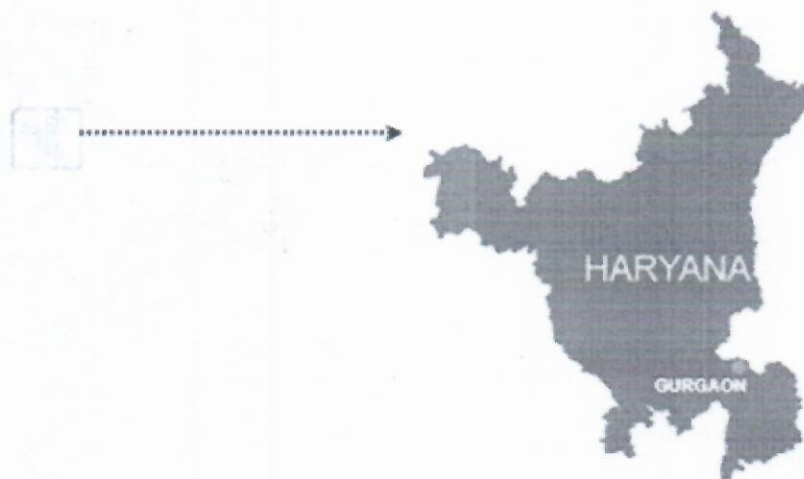


## **1. Introduction & Background**

- 1.1. Management Development Institute (MDI) is an Educational and Research Institute imparting Management education and training to middle and senior-level executives of public sector undertaking / private / Government Organizations besides Consultancy and research.
- 1.2. MDI has its own campus spread over an area of approx. 35.11 acres in the heart of the city of Gurugram, Haryana. Presently the total built-up area of the Institute is about approx. 6,12,000 sq. ft with Lecture Halls, Mini Auditorium and library block, Computer Centre and Academic Complex, Residential accommodation for executives, students Hostel, and Residential flats for faculty and staff members. Balance space is being maintained with lush green landscaped areas with outdoor sports facilities.

### **Site Location**

#### **Site Location**



The Institute attracts the best students and staff from India, and from the World.  
A historic past, a search for progression in the field Management Studies, combine to affect culture and society

**2. Invitation EOI for Empanelment of Manufacturers / Suppliers**

- I. Management Development Institute Gurgaon (MDIG) intends to construct approx. 6,50,000 sq. ft. consists of (i) Academic and Administrative Block with Central Dining and kitchen, (2) Student Hostels, (3) Auditorium, (4) Other Allied Buildings of MDI Campus at Mehrauli Road, Sukhrali, Gurugram – 122007. Eligible Manufacturers / Suppliers are invited to submit their respective credentials for supply of CEMENT. MDI will directly procure the CEMENT by making direct payment to the manufacturers/suppliers and an appointed civil contractor will be responsible for transportation to the site, handling/storage/waste handling.
- II. Interested firms must provide the required information strictly in the format provided by this office along with documentary evidence.
- III. The Expression of Interest (EOI) for Empanelment can be downloaded from [www.mdi.ac.in](http://www.mdi.ac.in) from 26 September 2023 Onwards. The last date for submission of the documents is upto 03.00 PM on 09 October 2023. The proposals must be sealed and delivered at the address mentioned in section 3(ii)
- IV. Any proposal received not conforming to guidelines will be considered as non-compliant and is liable to be rejected. The details of the agencies that meet the basic minimum criteria shall be evaluated according to the approved procedure adopted in MDI. Final empanelment (Three Manufacturers / Supplier or More) for the project duration shall be done and MDI reserves its right to pre-qualify or disqualify any or all applications and No correspondence in this regard shall be entertained. MDI reserves the right to reject any or all applications submitted by interested parties, without assigning any reason thereof.

**3. Information for Empanelment of Manufacturer / Supplier Vendors**

S. No.	Information	Dates
1	Date of Publishing of EOI for Empanelment	26 September 2023
2	Pre Bid Meeting on	29 September 2023
3	Date/Time of closing of EOI for Empanelment/ submission	09 October 2023 03:00 PM
4	Period of validity of Application	Three Months

- I. Sealed proposals are invited from reputed, well-established, and financially sound Manufacturers / Suppliers.
- II. The application duly filled in all respects enclosing necessary documents may be addressed to Chief Administrative Officer (Administration) Management Development Institute Gurgaon Mehrauli Road, Sukhrali, Gurugram-122007 (Haryana) so as to reach on or before 09 October till 3:00 PM.



- III. Proposals received after the last date and time (i.e. at 03:00 PM) will not be considered.
- IV. MDI Gurgaon reserves the right to either accept or reject any or all of the proposals without assigning any reason whatsoever and the decision of MDI Gurgaon shall be final and binding.

**4. Brief scope of work**

- Applications are invited from reputed, well-established, and financially sound Manufacturers / Supplier for empanelment for the supply of CEMENT as per the requirements below:
- Period of Supply: 915 days during the period (From the date of issue of LOI)
- Cement (PPC/OPC Grade 33/Grade 43)
- Approved makes of Cement: UltraTech, ACC, Ambuja, JK Cement, Shree, PRISM
- Approx. Requirement Cement- 52,000 bags plus the cement for RMC & another miscellaneous requirement for the Construction being undertaken.
- Rate to be quoted at their store, godown within 10 km from MDI.
- Payment Terms: 75% on finalization of Purchase Order / 25% on delivery to site with test certificate.
- Manufacturer / Supplier will be empaneled for the complete project duration and quotations to be submitted on monthly and/or quarterly basis to placing the order.
- Material will be supplied within 7 days' time after furnishing intent and payment as per agreed terms along with manufacturer test certificate and testing to be done at the following interval of supply. Test Certificate must be furnished to MDI.
- Test certificates shall be as per IS 8112 (43 grade), IS 269 (33 grade), or other prevailing relevant IS codes and to be submitted to MDI.
- MDI will have the right to inspect the material at the site. If so, required joint sampling and testing will be done in the presence of MDI representatives & supplier representatives. Material, if found not as per relevant IS code will be rejected and shall have to be removed by the supplier at his own risk and cost within 7 days of receiving notice from the MDI. The supplier will also immediately refund the entire amount paid against the non-conformity consignment along with an interest of 15% P.A.

Cement Test	Consistency	Per 1000 Bags	IS 269 ( 33 Grade)
	Strength		Is 8112 ( 43 Grade)
	Weight		IS 1489 PPC (33 grade)

**5. Eligibility criteria**

- I. Should have satisfactorily completed supply of CEMENT of value Rs.3.0 crore in average during five consecutive financial years. Declaration by the manufacturers/suppliers duly signed by the authorized signatory to be submitted. The prescribed format (s) are attached in Annexure-I, Annexure-II & Annexure- III.



II. Have supplied material for similar projects and have the standing of a minimum of five years.

6. **JURISDICTION:**

Any dispute between the parties is subject to the jurisdiction of the Courts of Gurugram Haryana.

7. **DELAY PENALTY:**

The supply of material may be effected within the stipulated date & time. In case of delay in the supply of material MDIG reserve to right to be Debbaed/Blacklist/Removal from the Empanelment list or any other punitive punishment.

8. **SUBMISSION OF Expression of Interest(EOI)**

Expression of Interest(EOI) documents, filled, completed, and other supporting documents in the given format duly signed and stamped have to be submitted to the given below address: -

**The Chief Administrative Officer (Admin)**  
Management Development Institute  
Mehrauli Road, Sukhrali, Gurugram-122007

Thanking you,

Yours faithfully,

(Arun Kumar Singh)  
Chief Administrative Officer (Admin)

**Enclose: Annexure-I , II &III**



Name of the Company / Firm / LLP /Applicant: .....

**Details of the Company / Firm / LLP /Applicant**

1	Constitution of the Firm Company / Firm / LLP/ Applicant	
2	Name of Head of the Company/Firm	
3	Address	
4	Telephone Number with STD code	
	Cell Number	
5	Year of Establishment	
7	Name of the Directors/partners/proprietor	
8	Whether registered with the Registrar of Companies/the Registrar of Firms. If yes, the registration number and date	
9	Name and address of bankers:	
10	GST numbers and date	
11	PAN no. with date and Name in which PAN isregistered	

The following self-attested supporting documents are to be provided.

1. Document of incorporation for Company / Firm / LLP.
2. Address proof for the Company / Firm / LLP.
3. Copy of PAN
4. Name and address of bankers
5. GST Registration certificate
6. MSME registration / Udyog Aadhar (optional. To be provided if available.)





**SELF-DECLARATION FOR NON BLACK LISTING**  
(To be printed on the agency Letterhead)

Date:...../...../.....

Chief Administrative Officer (Admin)  
Management Development Institute Gurgaon  
Mehrauli Road, Sukhrali, Gurgaon-122007 (Haryana)

Dear Sir/Madam,

I / we hereby declare that presently our company / firm is not held ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government / PSU / Autonomous Body.

We further declare that presently our Company / firm ..... is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State / Central Government / PSU / Autonomous Body on the date of Bid Submission including violation of compliances.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken at any stage and the contract may be terminated and we shall be barred from bidding in future against any other tender.

Thanking you,

Place: .....

Date: .....

Signatures:.....

Name: .....

Official Seal

