



MDI/Estate/ Hostel/Furniture/2024-25

20 June 2024

Sub: Supplying and Installation of Digital Mobile locker for G.P Students at MDI Gurgaon Campus.**1. Time schedule for the tender process:**

Sr. No	Description Details	Date and Time
1	Date of publication of tender notification	20/06/2024
2	EMD	50,000
3	Last date for receipt of duly filled in tenders	01/07/2024

2. INTRODUCTION

Management Development Institute Gurgaon, (MDIG), Haryana (hereinafter referred to as the "Institute") is one of the institutes nationally reputed which is dedicated to offering world-class programs in Management Education. The Institute Invites Sealed Tenders on 'One Bid System' as mentioned hereunder in the attached prescribed format from a reputed Agency/Firm having adequate experience in similar type of work.

3. TENDER NOTICE:

MDI invites sealed Tenders under Single bid system (price bid only) for **"Supplying and Installation of Digital Mobile locker for G.P Students at MDI Gurgaon Campus"** from the firms/ agencies who have adequate experience to carry out a similar nature of works earlier.

The prospective Bidders are advised to read the entire tender document carefully and satisfy themselves about the work, and site condition by visiting the MDI Campus (P.I Deptt.), on any working day between 09.30 a.m. to 5.30 p.m. before submitting their tenders (nothing is payable for visiting the MDI campus in this regard). The sealed tender as Specified in the tender document may be addressed to:-

**"The Chief Engineer,
Management Development Institute,
Mehrauli Road Sukhrali, Gurgaon, HR-122007"**

to reach on or before 03.00 PM, 01.07.2024 at the physical Infrastructure department at Takshashila building before the last date and time.

4. Submit the following documents: The agencies/companies shall enclose the copies of the following documents

- Price Bid Proforma – Annexure.'A'.
- Demand Draft

5. Mode of Submission:

The price bid & EMD should be sealed in a cover duly superscribed as **"Supplying and Installation of Digital Mobile locker for G.P Students at MDI Gurgaon Campus"**.

6. Earnest Money Deposit (EMD):

- The Earnest Money Deposit (EMD) of an amount of Rs. 50,000/- in the form of Demand Draft only in favor of **Management Development Institute Society** and payable at **Gurgaon**, EMD will not bear any interest.



2. **Forfeiture of the EMD(Interest-free):** If any tenderer withdraws the bid, after the award of work the EMD amount will be forfeited and he will be disqualified from participating in any future tender of the Institute.
3. The EMD amount of Rs.50,000/- of successful bidder will be retained as security deposit for a period of 90 days from satisfactory completion of works. No interest shall be paid.

7. **AWARD OF WORK**

The agency quoting the lowest rate for the above tender shall be considered for the award of work. However, MDI does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or part without assigning any reason or bargain to arrive at reasonable rates.

8. **Terms and conditions are as under**

- (i) The price quoted for the above items should be inclusive of all labour charges, cost of materials, packing, transportation, insurance, installation, and exclusive of GST. The price should be quoted in price format (Annexure-A) only.
- (i) TDS and WCT shall be deducted as per the rules.
- (ii) The entire work should be completed within 30 days from the date of awarding the work.
- (iii) If the suppliers fail to supply the material as per the schedule given by our Institute or default any of the conditions listed herein then the materials shall be purchased by MDI Gurgaon from the open market at the risk and cost of the supplier.
- (iv) In case the work is not completed within the date stipulated penalty shall be imposed Rs. 10,000/- each day of delay subject to a maximum of Rs.1,00,000/- (Rs One Lakh only). However, Director, MDI shall be empowered to grant extension of time on valid grounds
- (v) Payment will be made after satisfactory completion of work.
- (vi) The quantities indicated in the schedule of quantities are approximate only. The quantities can be increased or decreased or totally deleted while placing an order by the Institute. Payment shall be made to the actual quantity supplied .
- (vii) MDI reserves the right to accept or reject any or all the Tenders without assigning any reason whatsoever.
- (viii) Page no.1-3 are to be signed by the authorized representative of the agency, officials stamped on all pages and to be submitted in the sealed envelope along with 'Annexure-'A'.

Thanking you,



(D S Rawat)
Chief Engineer, MDI

Enclose: Annexure-A

**SUPPLYING AND INSTALLATION OF DIGITAL MOBILE LOCKER FOR G.P STUDENTS AT
MDI GURGAON CAMPUS.**

To be printed on the agency Letterhead

S No.	Items	Unit	Qty	Rate (exclusive GST)	Total Amount (exclusive GST)
1	Supplying and Installation of Digital Locker for G.P. Students. Technical Specifications of Lockers Size – 1875 H x 915 w x 300 D , Sheet Thickness – 22gauge Locker size – 150 x 150 mm Total Lockers – 72 nos 1. Powder Coated after 9 tanks Anti rust treatment. 2. Digital Lock provided having passwords. 3. Two Operating Modes are there - Public Mode and Administrator Mode <ul style="list-style-type: none"> • In Administrator Mode – Password once set can work all the time. • In Public Mode - For General users, can set their Password and which will be valid for one-time closing & opening only. In this mode, Administrator Password will also work. 4. Hinges Made of CRCA 14 Gauge. 5. Digital Mobile Locker warranty – 1 Year	Nos	17		
	TOTAL				
	GST				
	GRAND TOTAL (Inclusive GST)				

Signature of Authorized Signatory
Name:

Office Stamp

