

(MDIG/IS/2024-25/dated 23 August 2024)



## LIMITED TENDER DOCUMENT

for

**“SUPPLY OF DEHUMIDIFIERS AT MDI GURGAON”**

**Last Date of submission of filled tender to MDI Gurgaon: 26<sup>th</sup> August 2024 by 11 A.M.**

**(The tender document is to be submitted in sealed cover, duly filled and signed using same colour ink on all pages by Authorized Signatory/Proprietor with seal stamped on each page).**

**Management Development Institute Gurgaon  
Mehrauli Road, Sukhrali, Gurgaon-122007**

## **INTRODUCTION**

### **LIMITED TENDER FOR “SUPPLY OF DEHUMIDIFIERS AT MDI GURGAON”**

Management Development Institute Gurgaon, (hereinafter referred to as the “**Institute**”) invites bids from the Distributors/Dealers dealing in the sale of Sharp Dehumidifiers in a “**Single Bid System**” strictly in the format attached in the tender document for “**Supply of Dehumidifiers at MDI Gurgaon**”.

The tender document can be downloaded from the Management Development Institute Gurgaon website: <https://mdi.ac.in/tenders> from **23rd August 2024/ 11 a.m.** onwards.

The bidders are requested to kindly ensure that the duly filled bids duly super-scribed on the envelope as “**Supply of Dehumidifiers at MDI Gurgaon**” should be delivered through speedpost /by hand only to **Chief Administrative Officer (Institutional Services), Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon -122007 (Haryana)** on or before **26<sup>th</sup> August 2024 up to 11 a.m.**

#### **Important Information Related to Tender**

<b>S.NO.</b>	<b>INFORMATION</b>	<b>DATES</b>
1.	Date of Publishing of Tender	<b>23rd August 2024/ 11 a.m. onwards</b>
2.	Bid Document Download from website	<a href="https://mdi.ac.in/tenders">https://mdi.ac.in/tenders</a>
4.	Date & Time of closing of Tender/ Last date of bid submission	<b>26<sup>th</sup> August 2024 up to 11 a.m.</b>
6..	Period of validity of Bid	30 days from the date of closing of Tender
7.	Bid submission address through speed post /by hand only	Chief Administrative Officer (Institutional Services), Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon -122007 (Haryana)
7.	Contact no. for any clarification on any working day (Monday – Friday) between 9:30 a.m. – 5:30 p.m.	0124-4560519

## GENERAL TERMS & CONDITIONS

- I. Price of the item should be quoted strictly in the **Annexure “1”** only, without any overwriting/erasing/cutting. Use of white fluid/ correction fluid/ correction tape is strictly prohibited.
- II. The rates quoted should be inclusive of Packaging, delivery charges and freight charges up to MDI Gurgaon and installation by the supplier agency in the allocated rooms at MDI Gurgaon.
- III. Price bid should be valid for a minimum period of 30 days.
- IV. Conditional bids will not be accepted.
- V. The Institute reserves the right to accept or reject any of the bid received including the lowest one, at any time at its own discretion.
- VI. The Institute, at its discretion, shall have the liberty to bifurcate the tendered item, as per the lowest rates received, between the bidders. No correspondence/ enquiry shall be entertained.
- VII. The successful bidder has to supply complete items within two days from the date of the work order issued.
- VIII. Payment shall be made only after receipt of complete items mentioned in the purchase order and due inspection by the nominated official of MDI Gurgaon. No advance payment shall be made. The agency should provide the details for online transfer of the payment. A copy of the cancelled cheque may please be attached with the Financial Bid.**
- IX. If any dispute arises, Director, MDI Gurgaon decision shall be final and binding on both the parties.
- X. The Specifications of item offered by the bidder must exactly tally with the specifications mentioned in Annexure “1”. Different specification will not be accepted.
- XI. Supplies shall be accepted subject to the complete satisfaction of officials of MDI Gurgaon. Any defect found in the materials supplied will render the supplies open to rejection. The rejected items shall have to be taken back by the bidder/ agency at their own cost and risk. The vendor/ agency shall replace such rejections with the items of similar standard specifications / quality as acceptable to the MDI Gurgaon.
- XII. Please submit all the pages of this Limited Tender document duly signed in blue/black ink by the authorized signatory and official stamped on each page alongwith the Financial Bid.

**Chief Administrative Officer (Institutional Services)**

**FINANCIAL BID****" SUPPLY OF DEHUMIDIFIERS AT MDI GURGAON"****(To be printed on the agency letterhead)**

Sl. No.	Item Description	Tentative Quantity (A)	Rate per item (Rs.) (Exclusive of GST) (B)	Total Amount (Exclusive of GST) C = (A×B)	GST % (D)	Gross Amount (Rs.) (Inclusive of GST) E = (C+D)
1.	<b>Sharp Dehumidifier (DW-P10M-W)</b> Specification: Dehumidification Capacity : 10 Liters / day Dehumidification Area : 13-23 m <sup>2</sup> (140 – 248 ft <sup>2</sup> ) Plasmacluster Technology : Yes Pre Filter : Yes Timer : 2/4/6 H Auto Shut-Off when Tank is Full : Yes Child Lock : Yes Laundry mode ( Dry Cloth mode) : Yes Continuous Drainage : Yes Manual Louver movement: Up & down Tank Capacity : 2.5L Dimensions (W x D x H) 303x203x524 mm Net Weight : 9.4 kg Power Consumption : 230 W Power Supply Rated Voltage : 220-240 V Rated Frequency : 50Hz	52 Nos.				
2.	<b>Extended warranty from OEM</b> for 3 years beyond competition of the original warranty of item from OEM	52 Nos.				

*Note:- The above-mentioned quantity is tentative and may vary at the time of final order.*

Name of the authorized person of Supplier Agency

Signature .....

Place: .....

Date: .....

Official Seal