

Notice Inviting Tender



Management Development Institute -Gurgaon

Ref. No.: MDI/CC/2024-25/Sophos XGS 4300/10

Date: November 14, 2024

Sub: Invitation of sealed quotations for Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support with buyback of old Sophos firewall.

Tender Schedule: -

Bid System	Single Bid
Last Date of Bid Submission	November 21 st , 2024 03:30 PM
Bid should be addressed to	Senior Systems Analyst Computer Centre Management Development Institute Mehrauli Road, Sukhrali Gurgaon - 122 007, Haryana (INDIA)

The Complete Tender details and any updates on the Tender will be available on the MDI Website at the link: <https://mdi.ac.in/infrastructure/tenders.html>

The bids should be addressed to:

Senior Systems Analyst
Computer Centre
Management Development Institute
Mehrauli Road, Sukhrali
Gurgaon - 122 007, Haryana (INDIA)

For any clarifications, write to Email- ittender@mdi.ac.in

The notice inviting bid along with instructions to bidders, Scope of Work, eligibility criteria, system of award of contract, etc. form part of the bid document containing 11 pages in all.

Sd/- For MDI-Gurgaon

(Senior Systems Analyst)

(PART-I)

General Information: -

Sealed Quotations are invited for Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support. as per the following terms and conditions:

1. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the bid process.
2. The Institute reserves the right to accept or reject any quotations or to select the item or to reject the bidding process or any quotation wholly or partly without assigning any reason.
3. Incomplete bid or bids received after closing date and time are liable to be rejected.
4. Please ensure that Tender document must be signed and stamped on all pages as a token of acceptance of all the terms and conditions.
5. No quotations would be accepted by E-mail and only hard copies will be accepted.
6. Sub-contract is not allowed.
7. The bid should be submitted on company letter head and should be submitted duly signed by the authorized person.
8. The financial bid shall be valid for at least 90 Days. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
9. For any other query relating to the tender, the bidders may write to ittender@mdi.ac.in .
10. MDI may, at its discretion, extend the date for submission of the bid.
11. Bid received after the closing date/time will not be considered. The bid shall be submitted in a *sealed envelope duly marked as "Sophos XGS4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support"*
12. Only those vendors should quote who can satisfy the scope of work, Technical Specifications and other requirements of MDI as stated in Annexure-2.
- 13. Payment Terms:**
 - a. 85 percent of payment of price of Sophos XGS 4300 after generation of invoice post successful delivery, installation & commissioning of the Sophos XGS 4300 and handing over of warranty related documents.
 - b. Rest 15 percent of PO amount will be paid in three equal installments at the end of each year of three year support.
- 14. Bid Rejection Criteria:**
 - a. The firm must be authorized dealer/reseller/partner/ Service Provider of the OEM of product for which AMC quoted.
 - b. Bids without Profile and declaration on company's letterhead would be rejected.
 - c. The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years. Bidders required to submit CA Certificate or any other relevant certificate indicating the turnover for the last 3 consecutive Financial Years (FY 2020-21,2021-22,2022-23)
 - d. Certificate on company's letter head that vendor is not blacklisted.
 - e. The bidders should have GST & PAN registration and copy of the same to be provided.
15. Any dispute/ difference arising out or relating to this Tender: Matters regarding any dispute shall be referred for arbitration to any officer appointed by the Director of Management Development Institute Gurgaon, whose decision shall be binding and final.
16. This tender document is not an offer and is issued with no commitment. MDI reserves the right to withdraw this notice inviting tender and or vary any part thereof at any stage. MDI further reserves the right to disqualify any bidder, should it be so necessary at any stage.
17. Bidders may send their queries (if any) to ittender@mdi.ac.
18. MDI may, at its discretion, extend the last date for the receipt of bids which shall again be

notified online through MDI portal www.mdi.ac.in

19. Laws of the Republic of India are applicable to this tender.
20. System of award of contract: The vendor who satisfies the qualification criteria and offering lowest rate (As per Financial bid format provided in Format-5) would be selected. In exceptional situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.
21. Instructions to Bidders-
 - a. The bid is to be submitted in the manner prescribed below: -
 - i. Applicant's Expression of Interest as per Format-1.
 - ii. Contact Details as per Format-2.
 - iii. Experience of the organization as per Format-3.
 - iv. Financial strength of the company as per Format-4.
 - v. The BID document signed & stamped in each page.
 - vi. The filled up financial bid as provided in Format-5 duly signed and stamped.
22. The bidders are expected to examine all instructions, forms, terms & conditions, other details in the tender document carefully. Failure to furnish complete information as asked in the tender document or submission of a proposal not substantially responsive to the tender documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

Declaration: -

I/We do hereby confirm that I/We have the necessary authority and approval to submit this bid for procurement Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support as per the terms & conditions mentioned above and also, hereby, agree and accepts the terms & conditions mentioned in the Tender Document.

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)
(Designation of Authorised Signatory)
(Name of Vendor)

Checklist

To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

During bid Submission, please keep this page after the cover page.

Checklist and Index of the required documents in the Order indicated Below

S. No.	Document to be Attached	Whether Submitted	Mention Page Number
1.	Applicant's expression of interest (Format-1)	Yes / No	
2.	Organizational Details (Format-2)	Yes / No	
3.	Experience in related fields (Format-3)	Yes / No	
4.	Financial strength of the organization (Format-4)	Yes / No	
5.	Format-5, Financial Bid	Yes / No	
6.	The bid document signed & stamped in each page.	Yes / No	
7.	Certificate on company's letter head that vendor is not blacklisted. (Annexure-1)	Yes / No	
8.	Copy of GST & PAN registration No. provided	Yes / No	
9.	OEM Authorization	Yes / No	
10.	Undertaking to be submitted that <ul style="list-style-type: none">• The products being quoted would not be declared end-of-sale for the next 1 year from the last date of bid submission of this tender document.• The support including spares, patches, upgrades/ updates for the quoted items shall be available for the next 5 years from the date of successful installation, testing and commissioning of the system All devices has a life-time of at least 5 years as per the industry practices adopted	Yes/No Submit undertaking on OEM letter head signed by authorized signatory (This is mandatory requirement for technical qualification of the bidder)	

(FORMAT-1)

Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support.
24*7 Premium Maintenance Support
(Applicant's Expression of Interest)

To,
Senior Systems Analyst
Computer Centre
Management Development Institute
Mehrauli Road, Sukhrali
Gurgaon - 122 007, Haryana (INDIA)

Sub: Submission of bid for Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support.

Dear Madam,

In response to the NIT for procurement of Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support published in <https://mdi.ac.in/infrastructure/tenders.html>) we would like to express our interest to supply the above proposed Sophos XGS 4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support.

As instructed, we attach the following documents

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. Financial strength of the organization (Format-4)
4. The BID document signed & stamped in each page.
5. The filled up financial bid as provided in (Format-5) duly signed and stamped
6. OEM Authorization Letter

Sincerely Yours,
Signature of the applicant
[Full name of applicant]
Stamp.....

Date:

Encl: As above.

Note: This is to be furnished on the letter head of the bidder.

FORMAT – 2

S. No	Organizational Contact Details	
1.	Name of Organization	
2.	Year of establishment	
3.	Number of employees	
4.	Main areas of business	
5.	Type of Organization (Firm/ Company/ registered under the Indian Companies Act, 2013)	
6.	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous bodies/ IITs & IIMs/Reputed Educational Institutes in India. If yes, details thereof also please, If No, attach Undertaking in regards to not being blacklisted. (As per format in Annexure-1 on company letterhead)	
7.	Address of registered office with telephone no. & E-mail	
8.	Address of offices - in National Capital Region of Delhi if any	
9.	Authorized Contact Person with telephone no. & E-mail ID	

Enclose:-

1. Copy of Certificate of Incorporation/ Article of Association or any other relevant document.
2. Undertaking in respect of 6 above.
3. Copy of PAN & GST
4. OEM Authorization Certificate / Letter

Signature of the applicant
Full name of the applicant
Stamp & Date

Note: This is to be furnished on the letter head of the bidder.

FORMAT – 3

Experience in Related Fields				
S.No	Items (Firewall with 3 year onsite support)	Mention the name of Clients / Organization (Enclosed WO / completion Certificates if available)	Order Value of each assignment in Rs. (Enclose copy of each order)	Contact Details of clients
1				
2				
3				
	<p>Signature of the applicant Full name of applicant Stamp & Date</p>			

Encl: As above.

Note: This is to be furnished on the letter head of the bidder.

FORMAT – 4

Financial Strength of the Organization				
S. No	Financial Year	Whether profitable (Yes/NO)	Annual profit Lakhs Rs.)	net (in of Overall annual turnover (in Lakhs of Rs.)
1	2020-21			
2	2021-22			
3	2022-23			
Note: Please enclose auditor's certificate or any other relevant document in support of your claim.				

Signature of the applicant
Full name of applicant

Stamp & Date

Encl: As above.

Note: This is to be furnished on the letter head of the bidder.

DECLARATION ON COMPANY LETTER HEAD

I/we _____ Partner(s)/legal Attorney/ Proprietor(s)/ Accredited Representative(s) of M/s _____ solemnly declare that:

2. I/we are submitting tender for ----- against Tender Notice No. _____ dated _____.

3. All information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true. All documents/credentials submitted along with this tender are genuine, true and valid.

4. My/our bid shall remain valid for a period of 90 days from the last date fixed for the bid submission in accordance with the Bidding Documents and shall be binding upon us and maybe accepted at any time before the expiry of the period.

5. The Price-Bid submitted by me/us is "WITHOUT ANY CONDITION".

6. If any information or document submitted is found to be false/incorrect, MDI may cancel my/our Tender and can take any action as deemed fit including termination of the contract, for forfeiture of all dues including blacklisting of my/our firm and all partners of the firm etc.

7. I/we also declare that the Government of India or any other Government body has not issued any show-cause notice or declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.

8. I/We understand that MDI decision will be final for the evaluation of Technical Bids.

9. I/We have gone through all terms & conditions of the tender documents before submitting the same and accept the same along with the technical specification and all other conditions mentioned in the documents; including the condition that MDI is not bound to accept the lowest bid.

(Signature of the Tenderer with Seal)

Date:

Scope of Work:

Sophos XGS4300 with three years Subscription and Comprehensive Onsite support. 24*7 Premium Maintenance Support as per the details given below

S.No.	Description	Product Details	Qty.	Responses
1	Sophos XGS4300 appliance with 3 years subscription with 4GE +4x 2.5GE+4SFP+ port , 4 x SFP+ 10 GE Fiber ,2xSSD+Base license(incl.FW,VPN&Wireless)for unlimited user power cable with Redundant power supply	Sophos XGS4300	01	Yes/No
2	3 Year Subscription of Antivirus and AntiSpam	Sophos XGS4300	01	Yes/No
3	3 Year Subscription of Intrusion Prevention	Sophos XGS4300	01	Yes/No
4	3 Year Subscription of Web and Content Filtering	Sophos XGS4300	01	Yes/No
5	3 Year Comprehensive Onsite support. 24*7 Premium Maintenance Support (Advance Replacement after Approval on Ticket, Hardware Return to Factory (one working day), eMail and Toll-free Telephonic Support for sr. no. 1 to 4.	Sophos XGS4300	01	Yes/No
6	Installation, Data & policy migration from existing firewall to Sophos XGS4300		01	Yes/No
7	Buy-back of existing Sophos firewall	Sophos XG 450	01	Yes/No

Specification of Firewall offered under buyback

S.No.	Description	Qty.
1	Sophos XG450 (As is Where is)	1

**Format-5
(Financial Bid)**

Quote in INR for Sophos XGS 4300 with three years Subscription and 3 Year Comprehensive Onsite support. 24*7 Premium Maintenance Support as per the details given below

S.No.	Description	Qty.	Unit Price (3 Years excl. GST)	GST %	GST Amount	Total Price including GST in Rs.
1	Sophos XGS4300 appliance with 3 years subscription with 4GE +4x 2.5GE+4SFP+ port, 4 x SFP+ 10 GE Fiber 2xSSD+Base license (incl. FW, VPN & Wireless) for unlimited user+ power cable with Redundant power supply	1				
2	3 Year Subscription of Antivirus and AntiSpam	1				
3	3 Year Subscription renewal of Intrusion Prevention	1				
4	3 Year Subscription renewal of Web and Content Filtering	1				
5	3 Year Comprehensive Onsite support. 24*7 Premium Maintenance Support as per Annexure-2	1				
6	Installation, Data and policy migration from existing firewall to Sophos XGS4300	1				
7	Total					

Total in Figure:

Total in Words:

Buy- Back

S.No.	Description	Qty.	Unit Price (excl. GST)	GST 18 %	GST Amount	Total Price including GST in Rs.
1	Buy-Back value of Sophos XG450 (GST Extra applicable)	1				

Note:

- Buy back of Sophos XG450 on as is where is basis is mandatory.
- The highest quoted price of Buy-back equipment from among all bids received will have to be accepted by the selected bidder.
 - Delivery Mode:** Delivery at MDI Gurgaon, at site only
 - Total bid price should be inclusive of all taxes and levies, transport, loading, unloading, installation, migration of data etc.
 - Warranty Period:** 3 Year. **Software Subscription:** 3 Years **Onsite Maintenance:** 3 Years
 - Quotation Validity Period:** 90 days from the last date of Submission of quotation/tender.
 - Delivery date:** Within 7 days from the day of receipt of PO.

Place:

Sign of bidder: -

Date:

Name of bidder: -

Firm's Name with stamp: -