

Notice Inviting Tender



Management Development Institute -Gurgaon

Ref. No.: MDI/CC/2026-27/Antivirus/09

Date: Feb 23, 2026

Sub: Invitation of sealed quotations for 1200 Nos of Licenses for End Point Security Antivirus Solution for a period of three years

Bid System	Single Bid
Last Date of Bid Submission	March 02, 2026, 3:00 PM
Bid should be addressed to	Senior Systems Analyst Computer Centre MANAGEMENT DEVELOPMENT INSTITUTE Mehrauli Road, Sukhrali Gurgaon - 122 007, Haryana (INDIA)

The Complete Tender details and any updates on the Tender will be available on the MDI Website at the link: <https://mdi.ac.in/infrastructure/tenders.html>

Section-A

General Information and Terms and Conditions

1. The bid shall be submitted under Single bid system in a sealed envelope duly superscribed as “Tender for 1200 Nos of Licenses for End Point Security Antivirus Solution”.
2. The vendors are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the vendor from the bidprocess.
3. All documentation is required to be in English.
4. Corrections/overwriting is not allowed.
5. Please ensure that Tender document must be signed and stamped on all pages as a token of acceptance of all the terms and conditions.
6. This tender document is not an offer and is issued with no commitment. Institute reserves the right to withdraw this notice inviting tender and or vary any part thereof at any stage.
7. Institute further reserves the right to disqualify any vendor, should it be so necessary at any stage. Institute shall not be bound to accept the lowest tender.
8. Institute reserves the right for distributing the work among several vendors. The Institute reserves the right to accept or reject any bid or to select the item or to reject the bidding process or any bid wholly or partly without assigning any reason.
9. Incomplete bids or receiving the bid after closing date and time are liable to be ignored and rejected.
10. The Institute will not be responsible for non-receipt of bids within the specified date and time due to any reason including postal delay or holidays. Bid received after the closing date/time will not be considered.
11. No quotations would be accepted by E-mail and only sealed hard copies will be accepted.
12. The tender documents are non-transferable and should be submitted in the exclusive name of the party to whom we will actually provide the Purchase order.
13. Sub-contract is not allowed.
14. The bid should be submitted on company letter head and should be submitted duly signed by the authorized person.
15. Tender once submitted shall not be returned to the tenderer in future.
16. The Institute reserves the right not to disclose names and rates of successful vendor (s).
17. The financial bid shall be valid for at least 120 Days. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
18. For any other query relating to the tender, the vendors may write to- ittender@mdi.ac.in .
19. Institute may, at its discretion, extend the date for submission and/or opening of the bid and issue addendum(s) to the tender. Any such addendum shall be deemed to be incorporated into this NIT.
- 20.

21. Only those vendors should quote who can satisfy the scope of work and other requirements of Institute as stated in Section D.

22. Place of Service: Place of delivery and installation shall be Management Development Institute Mehrauli Road, Sukhrali, Gurugram - 122007, INDIA. No additional freight or any other charges would be payable towards transportation etc.

23. The vendor must examine the tender conditions, specifications etc and must agree to the same.

24. Format of Price Schedule and related terms:

- Price must be quoted in Indian Rupees. Prices should be quoted as per the enclosed format both in figures and words. The rates offered should be inclusive of all proposed work and comprehensive in nature.
- The charges quoted shall be kept firm throughout the pendency of contract of this work and no price escalation shall be entertained.

25. Payment Terms:

- 85% payment shall be released within 30 days on satisfactory delivery and installation of items.
- Balance 15% would be released in three equal instalments (5% each) at the end of 1st Year, 2nd Year and 3rd Year
- Advance payment will not be made under any circumstances.

26. Any dispute/ difference arising out or relating to this Tender:

Matters regarding any dispute shall be referred for arbitration to any officer appointed by the Director of Management Development Institute Gurgaon, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or differences arises under and out of, or in connection with the contract, if concluded, shall be referred to the High Court of Haryana or any other court in the district of Gurugram (Haryana).

27. Laws of the Republic of India are applicable to this tender.

28. The vendors are expected to examine all instructions, forms, terms & conditions, other details in the tender document carefully. Failure to furnish complete information as asked in the tender document or submission of a proposal not substantially responsive to the tender documents in every respect will be at the vendor's risk and may result in rejection of the proposal.

29. Force Majeure:

Force Majeure is herein defined as any cause, which is beyond the control of the selected vendor or the Institute as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as:

Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work area Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The vendor or the Institute shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.

Declaration:

I/We do hereby confirm that I/We have the necessary authority and approval to submit this bid for **1200 Nos of Licenses for End Point Security Antivirus Solution** as per the terms & conditions mentioned above and also, hereby, agree and accepts the terms & conditions mentioned in clause 1 to 31 under General Information and Terms and conditions.

(Signature)

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

Company Stamp

Date:

Place:

Section B

30. Bid Rejection Criteria:

- a. Non-Submission of Authorization from OEMs for the items as specified in Section D to be covered under the product/service tendered
- b. Bids without Profile and declaration on company's letterhead would be rejected.
- c. Bidder not having turnover of Rs. 01 Crore during each year in last three financial years.
- d. Declaration On Company Letter head as per format given in Annexure-1.
- e. Not submitting copy of GST & PAN registration certificate.
- f. Not having minimum qualification criteria mentioned in clause below.
- g. The firm should be in the business of providing similar services since 05 (Five) years as on 31.03.2025 for OEM quoted.
- h. Should have supplied Antivirus solution to at least 3 clients in last five years

31. Evaluation Procedure and Selection

- Bidders will be technically qualified based on Information/documents provided by the Bidder and meeting the scope given in the Tender
- MDI decision will be final for the evaluation of Technical Bids and is binding on all bidders.

32. Procedure for Selecting the bidder

The work shall be awarded to the L1 bidder from among the technically qualified bids. In exceptional situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.

Section C
Checklist

Please prepare and submit your bid as per the details given below.

S. No.	Document to be Attached	Whether submitted	Mention Page Number
1.	Organizational Details (Format-1)	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
2.	Experience in related fields (Format-2) annexed with Work Order/ Completion	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
3.	Financial strength of the organization (Format-3). CA certificate attached.	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
4.	Whether agree to the scope of project including the specifications of items given in Section D.	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
5.	Valid Authorization from OEM	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
6.	Financial Bid (Section E)	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
7.	The tender document signed & stamped in each page.	Yes <input type="checkbox"/> / No <input type="checkbox"/>	

Format-1

Sealed Quotation for delivery and installation 1200 Nos of Licenses for End Point Security Antivirus Solution

S. No.	Description	Company Response	Remarks
1.	Profile of your firm/company	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
	Year of establishment		
	Number of employees		
	Main Area of Business		
	Whether MSME ? If MSME provide Udyam Number along with Udyam Certificate		
2	Names & addresses of prestigious clients of reputed Institute/ University/ PSU/ Govt etc. (at least three)	Yes <input type="checkbox"/> / No <input type="checkbox"/> 1. 2. 3.	
3	Whether Authorized Distributor of the product quoted. (Attached valid authorization Certificate)	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
5	Contact details of the authorized person of the company. 1. Name : 2. Office Tel No.: 3. Mobile no. : 4. Official E-mail id:	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
6	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous bodies/ IITs & IIMs/Reputed Educational Institutes in India. If yes, details thereof. If No, attach Undertaking on company letter head as per Annexure-1	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
7.	Declaration on Company Letterhead as per format in Annexure-1	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
8.	The Items quoted meets the technical specifications as given in Section D	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
9.	The product is quoted with 3 Year licenses.	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
10.	Copy of PAN, GST No.		
	Payment Terms : • 85% (Eighty Five percent) of the total bill value of items supplied will be paid	Yes <input type="checkbox"/> / No <input type="checkbox"/>	

	<p>within 1 month of complete delivery of Software Licenses, installation etc.</p> <ul style="list-style-type: none"> • 5% will be paid at the end of each year (First Year, Second Year and Third Year) 		
11.	Delivery Time	<p>Immediate (Please mention the time period required)</p> <p>-----</p>	

Enclose all supporting documents

Signature of the Applicant Full name of the applicant

Stamp & Date

Note: This is to be furnished on the letter head of the bidder.

FORMAT – 2

Experience of delivery and installation Licenses for End Point Security Antivirus Solution
Add a row for Each Client
Minimum three required

S .No.	Client Name (Higher Education Institute / University/ Govt. / PSU)	No. of licenses	Value of the Project	Client Contact No.	Client Email ID	Completion Certificate Attached
						Yes <input type="checkbox"/> / No <input type="checkbox"/>
						Yes <input type="checkbox"/> / No <input type="checkbox"/>
						Yes <input type="checkbox"/> / No <input type="checkbox"/>

Encl: As above.

Note: This is to be furnished on the letter head of the bidder.

Signature of the applicant's Full name of applicant
Stamp & Date

FORMAT – 3

Financial Strength of the Organization				
S. No	Financial Year	Whether profitable (Yes/NO)	Annual profit (in Lakhs Rs.)	net (in of Overall annual turnover (in Lakhs of Rs.)
1	2022-23			
2	2023-24			
3	2024-25			
Note: Please enclose auditor's certificate or any other relevant document in support of your claim.				

Signature of the applicant
Full name of applicant

Stamp & Date

Encl: As above.

Note: This is to be furnished on the letter head of the bidder.

(DECLARATION ON COMPANY LETTER HEAD)

I/we _____ Partner(s)/legal Attorney/ Proprietor(s)/ Accredited Representative(s) of M/s _____ solemnly declare that:

2. I/we are submitting tender for ----- against Tender Notice No. _____ dated _____.

3. All information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true. All documents/credentials submitted along with this tender are genuine, true and valid.

4. My/our bid shall remain valid for a period of 120 days from the last date fixed for the bid submission in accordance with the Bidding Documents and shall be binding upon us and maybe accepted at any time before the expiry of the period.

5. The Price-Bid submitted by me/us is "WITHOUT ANY CONDITION".

6. If any information or document submitted is found to be false/incorrect, MDI may cancel my/our Tender and can take any action as deemed fit including termination of the contract, for forfeiture of all dues including blacklisting of my/our firm and all partners of the firm etc.

7. I/we also declare that the Government of India or any other Government body has not issued any show-cause notice or declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.

8. I/We understand that MDI decision will be final for the evaluation and rejection of Bids.

9. I/We have gone through all terms & conditions of the tender documents before submitting the same and accept the same along with the technical specification and all other conditions mentioned in the documents; including the condition that MDI is not bound to accept the lowest bid.

(Signature of the Tenderer with Seal)

Date:

Section-D

Technical Specifications End Point Security Antivirus Solution

***Attach technical data sheet of all the products quoted**

S. No.	Detailed Specifications of the Digital Standee System including the following	Compliance Attach separate sheet indicating deviations (if any)
1.	1200 Nos of Licenses for End Point Security Antivirus Solution (End point Detection and Response) functionality for both Endpoints (Laptops / Desktops) and Servers (Windows/Linux) for a period of three years (Trend Micro/ McAfee/ Sentinel/ K7)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
2	The solution must support up to 1200 endpoints/clients	Yes <input type="checkbox"/> / No <input type="checkbox"/>
3	Solution must have a central console for defining policy, creating groups of systems/users, logging, deploying updates, reporting	Yes <input type="checkbox"/> / No <input type="checkbox"/>
4	Ability to exclude files and folders from scans. (Example: Exemptions for specific database folders)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
5	Supported OS like Windows, Linux and iOS	Yes <input type="checkbox"/> / No <input type="checkbox"/>
6	Should have the capability to generate User based Alerts and Reports – Virus Outbreak alert, Virus Found & Action taken, Network Virus alert, suspicious vulnerability or attack detected, violation of policy, services, clients with most violation reports etc	Yes <input type="checkbox"/> / No <input type="checkbox"/>
7	The solution must have reports that incorporate multi-dimensional analysis and robust graphical reporting in an easy-to-use dashboard.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
8	Solution must offer comprehensive client/server security by protecting enterprise networks from viruses, Trojans, worms, hackers, network viruses, mixed threat attack from multiple entry points, and spyware.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
9	The Entire Solutions must be built with indigenous Technology.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
10	Solution should have light-weight web server custom built for performance and security.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
11	Solution should be capable of being deployed on premise only	Yes <input type="checkbox"/> / No <input type="checkbox"/>
12	The console and endpoints should install even on non-server Windows operating systems	Yes <input type="checkbox"/> / No <input type="checkbox"/>

13	Solution should have negligible impact on system performance. Should not slowdown endpoints.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
14	The management console should be a web-based console	Yes <input type="checkbox"/> / No <input type="checkbox"/>
15	The solution should be ready for deployment out of the box	Yes <input type="checkbox"/> / No <input type="checkbox"/>
16	The solution should come with optimised ready-to-use settings	Yes <input type="checkbox"/> / No <input type="checkbox"/>
17	The solution should offer more than one method of deployment of endpoint clients	Yes <input type="checkbox"/> / No <input type="checkbox"/>
18	The solution should be capable of removing commonly used endpoint software before installing its own endpoint security	Yes <input type="checkbox"/> / No <input type="checkbox"/>
19	Provision for silent installation of endpoints should be available	Yes <input type="checkbox"/> / No <input type="checkbox"/>
20	Solution must come with the provision to customise endpoint installation packages with custom policies and groups	Yes <input type="checkbox"/> / No <input type="checkbox"/>
21	Solution must have the option to backup all configuration settings	Yes <input type="checkbox"/> / No <input type="checkbox"/>
22	Solution must come with a provision for role based administration of endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>
23	Solution must come with a provision for group-based administration of endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>
24	Solution should support creation of mutiple groups and policies	Yes <input type="checkbox"/> / No <input type="checkbox"/>
25	Solution must have provision to override all policies with selected settings when a requirement arises	Yes <input type="checkbox"/> / No <input type="checkbox"/>
26	Solution should have smart update management - updates should not choke the network or internet	Yes <input type="checkbox"/> / No <input type="checkbox"/>
27	Solution should have provision to provide update to endpoints outside the office network	Yes <input type="checkbox"/> / No <input type="checkbox"/>
28	When there are branch locations, the product should be able to provide local update servers for each location	Yes <input type="checkbox"/> / No <input type="checkbox"/>
29	Solution should provide updates at frequent intervals and each update size should be minimal	Yes <input type="checkbox"/> / No <input type="checkbox"/>
30	Administrator should be notified about outdated endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>
31	The quoted solution should use advanced detection mechanisms for ransomware, including the use of decoy files.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
32	The quoted solution must come with a provision to exclude applications from web traffic deep inspection Solution must come with a provision to block Gsuite access to personal Google accounts.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
33	Solution should have provision to restrict the time within which the update server should connect to the Internet to get updates	Yes <input type="checkbox"/> / No <input type="checkbox"/>
34	Solution must have provision to update endpoints offline	Yes <input type="checkbox"/> / No <input type="checkbox"/>
35	Solution should be capable of cleaning all types of malware including fileless malware	Yes <input type="checkbox"/> / No <input type="checkbox"/>

36	Effectiveness of malware detection should not primarily depend on endusers. Solution should be capable of dealing with malware with minimal inputs from endusers	Yes <input type="checkbox"/> / No <input type="checkbox"/>
37	Solution must have provision to schedule scans on endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>
38	Solution should rely on AI and ML as and when required to bolster security	Yes <input type="checkbox"/> / No <input type="checkbox"/>
39	Solution should have special detection and remediation for Ransomware	Yes <input type="checkbox"/> / No <input type="checkbox"/>
40	Solution should have both central and local quarantine	Yes <input type="checkbox"/> / No <input type="checkbox"/>
41	Solution should offer Real-time Scanning for Local Files and Network Shares during Read & Write operation	Yes <input type="checkbox"/> / No <input type="checkbox"/>
42	Solution must support Runtime Behaviour Analysis / HIPS	Yes <input type="checkbox"/> / No <input type="checkbox"/>
43	Solution must have the capability of allowing/blocking and restricting access to devices and data	Yes <input type="checkbox"/> / No <input type="checkbox"/>
44	Solution must have the privilege to white list/block the external device on the basis of Hardware ID	Yes <input type="checkbox"/> / No <input type="checkbox"/>
45	Solution should come with a provision to block or allow read/write/execute operations on external devices	Yes <input type="checkbox"/> / No <input type="checkbox"/>
46	Solution must have a provision to allow/block sites based on categories	Yes <input type="checkbox"/> / No <input type="checkbox"/>
47	The website filtering option must include time-based option also	Yes <input type="checkbox"/> / No <input type="checkbox"/>
48	Solution should have provision for administrators to create custom categories and URLs to block/allow	Yes <input type="checkbox"/> / No <input type="checkbox"/>
49	Solution must come with a provision to exclude applications from web traffic deep inspection	Yes <input type="checkbox"/> / No <input type="checkbox"/>
50	Solution must come with a provision to block Gsuite access to personal Google accounts	Yes <input type="checkbox"/> / No <input type="checkbox"/>
51	Solution must have location detection and deploy settings accordingly	Yes <input type="checkbox"/> / No <input type="checkbox"/>
52	Solution should be capable of vaccinating USB to prevent Autorun infections	Yes <input type="checkbox"/> / No <input type="checkbox"/>
53	Solution must have the application control lets you detect and block applications that are not a security threat, but that you decide are unsuitable for use in the office	Yes <input type="checkbox"/> / No <input type="checkbox"/>
54	Application control should have provision to block execution/network access/internet access for chosen applications	Yes <input type="checkbox"/> / No <input type="checkbox"/>
55	Solution should have option to also block applications based on file name/path/md5	Yes <input type="checkbox"/> / No <input type="checkbox"/>
56	Solution should come with granular, customised reporting	Yes <input type="checkbox"/> / No <input type="checkbox"/>
57	Solution should come with provision to purge all outdated event logs automatically	Yes <input type="checkbox"/> / No <input type="checkbox"/>
58	Solution must have provision to restrict access permissions to endusers on endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>

59	The solution must have provision to send reports via email	Yes <input type="checkbox"/> / No <input type="checkbox"/>
60	Solution must have provision for asset management	Yes <input type="checkbox"/> / No <input type="checkbox"/>
61	Solution should have provision to alert administrators on hardware changes on assets	Yes <input type="checkbox"/> / No <input type="checkbox"/>
62	Solution should have provision for event-based instant notification	Yes <input type="checkbox"/> / No <input type="checkbox"/>
63	Solution must have strong IDS and IPS	Yes <input type="checkbox"/> / No <input type="checkbox"/>
64	Solution should include a two-way stateful-firewall	Yes <input type="checkbox"/> / No <input type="checkbox"/>
65	Solution should have provision to push scan, update and other tasks remotely to endpoints	Yes <input type="checkbox"/> / No <input type="checkbox"/>
66	Solution must be easy to understand, deploy and manage	Yes <input type="checkbox"/> / No <input type="checkbox"/>
67	The proposed OEM Must have in-house Research & Development (R&D), proprietary data centre, and direct support centre	Yes <input type="checkbox"/> / No <input type="checkbox"/>
68	Solution should use advanced detection mechanisms for ransomware, including using decoy files.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
69	Solution should be capable of auto-blocking remote attacks.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
70	Solution should have provision to monitor specific processes and folders for ransomware detection.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
71	Solution should be capable of detecting malware in safe mode as well.	Yes <input type="checkbox"/> / No <input type="checkbox"/>
72	Should have participated in VB 100 tests for the last one year and should have passed all tests in the past one year	Yes <input type="checkbox"/> / No <input type="checkbox"/>

Section-E

Financial Bid

Sealed Quotation for supply and installation of 1200 Nos. Of License for End Point Security Antivirus Solution for a period of three years

Sr. No.	Description of Item & Specification (Model no if any)	Product Quoted	Qty. in Units	Unit Price in Rs.	Total Price excluding GST in Rs.
1.	1200 Nos of Licenses for End Point Security Antivirus Solution for a period of three years		1200		
2.	Installation & Any Other Cost				
3.	Total				
4.	GST				
5.	Grand Total				

Total Price in Figures: Rs. _____

Total Price in Words: Rupees _____

Delivery Time: _____

Installation & Commissioning Time: _____

- **Delivery Mode:** Delivery at MDI Gurgaon, at site only
- Total bid price should be inclusive of all taxes and levies, transport, loading, unloading, installation and commissioning etc.
- **Warranty Period:** 3 years
- Delivery: Immediate.
- Installation Period: Immediately on delivery
- Quotation Validity Date: 90 days from the last date of Submission of quotation/tender.

Sign of bidder:- _____

Name of bidder: - _____

Firm's Name: _____

Date: