

MDI/CCP/ NIT/SUPPLY OF CEMENT/Q1/2026-27

06 March 2026

NOTICE INVITING TENDER(NIT)- For Supply of 20000 cement bags (50 Kg each) at MDI-Gurgaon

Sub: Supply of Ordinary Portland cement Grade -43 for our project of Proposed Construction Works at the MDI campus, Gurugram, Haryana of Academic and Administrative Block with Central dining and kitchen student hostels, Auditorium other allied buildings at MDI-Gurgaon

Dear Sir,

You are requested to submit your quotations for the supply of following items in the below mentioned format:

S. No	Particulars	Qty	For Grade-43 – IS -8112	
			Rate	Amount
1	Cement (OPC Grade 43 - IS - 8112) Approved makes of Cement: UltraTech /ACC/ Ambuja/ JK Cement/ Shree / PRISM/ Wonder Cement	20000 Bag (50 Kg each)		
	Total Amount without GST			
	GST			
	Total Amount with GST			

2. Terms & Conditions:
A. Submission of Quotation –

- (i) The sealed tenders may be submitted to the Chief Administrative Officer (Admin), MDI Gurgaon, Mehrauli Road, Sukhrali, Gurgaon-122007 on or before the last date of submission of tender i.e. 16 March 2026 at 15.00 hrs. Manufacturers having major cement plants only need to apply. The offers of manufacturers having mini cement plants shall not be accepted. The authorized dealers if authorized specifically for the tender by the manufacturers (major cement plants) may also submit quotations along with the letter authorizing them to submit quotation towards the tender enquiry.
- (ii) Quotations received through fax or any other open mode shall not be accepted and not considered for any evaluation.
- (iii) Quotations received after 15.00 hrs on 16 March 2026 will be treated late and are liable to be rejected at the sole discretion of MDI Gurgaon.

- B. The rates quoted shall be firm for supply of said material for **Proposed Construction Works at MDI campus, Gurugram, Haryana of Academic and Administrative Block with Central dining and kitchen student hostels, Auditorium other allied buildings** including loading, transportation, unloading and stacking to the project site.



- C. **The rates quoted shall exclude GST and other taxes if any and mentioned separately as prescribed in format for the supply of cement at proposed construction work at MDI Gurgaon.** Details in this regard should be invariably submitted with your offer as to how much each component comprises of on the basic price. **The rates quoted should be firm for the period of supply.** However, any future increase/decrease in statutory taxes and levies shall be reimbursed to you / payable by you, as per actuals on the production of documentary evidence. However, no increase towards Railway / Road freight and other increases shall be entertained.
- D. Test Certificates: Test certificates as per IS 8112 (43 grade), will have to be submitted along with the supplier's invoice/ bill.
- E. Rate and the amount shall be quoted both in figures and words.
- F. MDI Gurgaon is not bound to accept the lowest or any quotation for whatsoever reason and reserves its right to accept or reject in whole or in part any or all the quotations received without assigning any reason.
- G. Responding firms must keep their quotations valid for a period of 15 days from the date of opening of the quotation for supply of cement up to schedule of delivery as mentioned in this invitation.
- H. MDI Gurgaon shall be at liberty to alter the quantities of cement mentioned in the supply order by 25% (increase or decrease). The additional quantities, if required shall have to be supplied at the same rates and within the period as mentioned in this invitation.
- I. MDI Gurgaon reserves the right to split the order between more than one party If desired without assigning any reason whatsoever. The quoted rates and terms and conditions should hold good for the reduced quantity of the order finally accepted.
- J. MDI Gurgaon reserves the right to foreclose the supply order at any stage if so desired without assigning any reason whatsoever.
- K. **Schedule of delivery: The delivery of material will start immediately and shall be spread over upto May-2026 from the date of issue of the supply order.** The schedule should be further coordinated with the Institute Engineer at the site. If the suppliers fail to supply the material as per the schedule given by our Institute Engineer or default any of the conditions listed herein then the materials shall be purchased by MDI Gurgaon from the open market at the risk and cost of the supplier.
- L. **Inspection:** The material supplied should conform to specifications both of quality and workmanship. The organization has the right to inspect, test, and analyze any parts of the supplied materials in terms of the contract and the samples shall be taken jointly by the representative of the organization and your representative. If the materials are not found to be as per the specified standard, the same shall be rejected and the testing charge shall have to be borne by you. The rejected materials will have to be replaced by you at your own cost within 7 days of the issue for instruction in this regard. No compensation in this regard shall be admissible.



In case of failure to comply with the above conditions, the materials shall be removed from the work site by the organization at your risk and cost. The cost of the rejected materials, on intimation, should be immediately refunded by you to the organization with interest @15% p.a. No claim, whatsoever in this regard shall be entertained at any stage.

- M. The GST No. of your organization should be mentioned in the bill. Our GST No. is **06AAATM0612L1ZU**, which should also be clearly mentioned on the invoice.
- N. Payment Terms: The bill towards each consignment shall have to be submitted to the Project Office, MDI-Gurgaon, who will forward the bills for processing and 95% payment will be released within 15 days of receipt of the bills after due checking and verification of the bills and material received at site. The balance 5% shall be released on satisfactory completion of the total supply against the order from MDI – Gurgaon.
- O. MDI Gurgaon shall release an advance payment against a Bank Guarantee equivalent to 75% of the value of 10,000 cement bags (i.e., half of the total material quantity), to be submitted by the successful bidder.
- P. Offer of any supplier who stipulated alterations to any of the conditions/specifications laid down in the tender inquiry or imposes any new condition is liable to be rejected.
- Q. Quotations shall be opened immediately after the expiry of the time fixed for the receipt of quotations or intending suppliers who have submitted quotations.
- R. For all disputes the jurisdiction shall be considered as Gurgaon, Haryana.
- S. Pages no.1-3 are to be signed by the authorized representative of the agency, officials stamped on all pages and to be submitted in the sealed envelope.
- T. **The name of the authorized person, his e-mail ID, mobile no., and fax no. is required to be mentioned in the quotation.**

Thanking you



A handwritten signature in blue ink, appearing to be "Anis", written over a horizontal line.

Chief Administrative Officer (Admin.)
MDI, Gurgaon