

**MANAGEMENT DEVELOPMENT INSTITUTE
GURGAON
PHYSICAL INFRASTRUCTURE**

MDI/Estate/Elec/F-19

13 Mar 2026

LIMITED TENDER

**Sub: - "Supply & Installation of Automatic Sliding Door Operator
(Make & Model No.-Dormakaba & ES-250 Pro) with accessories at MDP dining hall, MDI Campus Gurgaon".**

1. Time schedule for tender process:

Sr. No	Description Details	Date and Time
1	Date of publication of tender notification	13/03/2026 at 10.00 AM
2	Last date for receipt of duly filled in tenders	20/03/2026 at 3 PM
3	Contact details, in case of any query	0124-4560517

2. Introduction: -Management Development Institute Gurgaon, (MDIG), Haryana (hereinafter referred to as the "Institute") is one of the Institute of national repute and is dedicated to offer world class programmes in Management Education. The Institute Invites Sealed bids on 'Single Bid System' as mentioned hereunder in the attached prescribed format only from reputed Agency having adequate experience in doing the similar type of work.

3. Tender Notice:

MDI Gurgaon invites sealed bids under "Single Bid Systems (Price Bid only) "Supply & Installation of Automatic Sliding Door Operator (Make & Model No.-Dormakaba & ES-250 Pro) with accessories at MDP dining hall, MDI Campus Gurgaon" from the agencies who have been regularly carrying out similar works. The Prospective Bidders are advised to read the entire Tender document carefully and satisfy themselves about the work prospective bidders are advised to compulsory visit MDI Campus (PI Department) and asses the work for installation of machine with existing infrastructure, on any working day between 10.00 a.m. and 5.00 p.m for seeing site conditions/work requirement. before submitting their Bids (nothing is payable for visiting the MDI campus in this regard). The sealed Bids as specified in the Tender document should be addressed to: -

"The Chief Engineer (Estate Department),

Management Development Institute,

Mehrauli Road Sukhrali, Gurgaon, Haryana-122007"

so as to reach on or before 03.00 PM, 20/03/2026, at Estate Department at TakshaShila building by Speed Post/registered Post only before last date and time. By hand bids should be dropped in the Tender Box available at Taksha Shila building. Bids received through email will not be considered.

4. Submit the following documents: The agencies shall enclose the copies of the following documents

- (i) The Valid GST registration (Copy attached).
- (ii) The Valid PAN registration (Copy attached).
- (iii) Cancel Cheque of the agency (Copy attached).

5. Mode of Submission: The Limited Tender should be sealed in a cover duly super scribed on top of cover "Supply & Installation of Automatic Sliding Door Operator (Make & Model No.-Dormakaba & ES-250 Pro) with accessories at MDP dining hall, MDI Campus Gurgaon"

Any Addendum/Corrigendum date extension in respect of above Limited Tender shall be uploaded MDI Gurgaon website only. No separate notification shall be issued in the press/Bidders

6. Award of work: -The Agency quoting the lowest rate in bid shall be considered for award of work. However, MDI does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or part without assigning any reason or bargain to arrive reasonable rates.

7. Terms and Conditions with scope of works: -

- I. The price quoted should be inclusive of packing, transportation, insurance, unloading, installation, freight charges up to MDI Gurgaon and exclusive of GST. The price should be quoted in price format (Annexure-A) only. Any overwriting / erasing / cutting, use of white fluid/ correction fluid/ correction tape is strictly prohibited.
- II. Price bid should be valid for a minimum period of 60 days.
- III. The bidder shall ensure that the work is completed within **15 days from the date of release of advance**

payment against acceptance of the **Work Order/Purchase Order**.

- IV. In case the work is not completed within the date penalty shall be imposed @ Rs. 5,000/- each day of delay, subject to a maximum @10% of PO Value (without GST). However, Director, MDI Gurgaon shall be empowered to grant extension of time, on valid grounds.
 - V. The Conditional bids will not be accepted.
 - VI. The Institute reserves the right to accept or reject any of the bid received including the lowest one, at any time at its own discretion.
 - VII. The agency should provide the details for online transfer of the payment. A copy of the cancelled cheque, PAN No, GST No and address may please be attached with the Financial Bid.
 - VIII. If any dispute arises, Director, MDI Gurgaon decision shall be final and binding on both the parties.
 - IX. The Specifications of items offered by the bidder must exactly tally with the specifications mentioned in Annexure -A. Different specification will not be accepted.
 - X. Supplies shall be accepted subject to the complete satisfaction of officials of MDI Gurgaon. Any defect found in the materials supplied will render the supplies open to rejection. The rejected items shall have to be taken back by the bidder/ agency at their own cost and risk.
 - XI. The bidder/ agency shall replace such rejections with the items of similar standard specifications / quality as acceptable to the MDI Gurgaon.
 - XII. The agency shall make suitable arrangements for execution of complete work at site, in coordination with Estate department
 - XIII. Any damage to the building during the execution of work shall have to be repaired/rectified immediately by the agency at its own cost.
 - XIV. Civil works, if any required for the installation of the automatic sliding door operator shall be done by MDI Gurgaon, in consultation with the agency.
 - XV. The work has to be carried out with entire satisfaction of Engineer-in charge, MDI Gurgaon.
 - XVI. Electricity and water for execution of the work shall be provided free of cost by the MDI Gurgaon.
 - XVII. Please submit all the pages of this document duly signed in blue/black ink by the authorized signatory and official stamped on each page along with the Financial Bid.
- 8. Payment Terms & Conditions: -**
- a. 50% on acceptance of the Purchase Order/Work order by the agency.
 - b. Balance 50% after completion of works and acceptance by the MDI Gurgaon

Thanking you,

Yours faithfully,

(Mithilesh Kumar Pande)

CE, MDI Gurgaon

Encl: Annexure-A

FINANCIAL BID

“Supply & Installation of Automatic Sliding Door Operator (Make & Model No.-Dormakaba & ES-250 Pro) with accessories at MDP dining hall, MDI Campus Gurgaon”

(To be printed on the agency letter head)

Sr. No	Description of items	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	Dismantling the existing Door Operator (Dormakaba -CS-85) with accessories at MDP dining hall at MDI Campus Gurgaon'	2	Nos.		
2	<p>“Supply & Installation of Automatic Sliding Door Operator (Make & Model No-Dormakaba & ES-250 Pro) with accessories. The details are mentioned below.</p> <p>(A) Door Parameters of ES 250 Pro: - Min Operator length- 2 LW, Operator Depth in mm – 180, Operator height in mm- 100, Operator noise-<47 db(a). Force limitation in accordance with EN16005/Din18650.</p> <p>(B) Settings: - Opening speed (adjustable in increments) – 10-70 cm/s, Closing speed (adjustable in increments) – 10-70 cm/s, Low speed open- 0-9 cm/s, Low speed close – 3-9 cm/s, Hold -open time, night/bank hold-open time – 0-180s, Night/bank opening delay- 0-10s, Partial opening-25-300 cm, Low speed travel open/close- 0-30 cm, Power Supply- 230V,50/60 HZ.</p>	2	Nos.		
3	Total Amount Sr. No- 1 and 2 (exclusive GST)				
4	GST @-----				
5	Total Amount Sr. No- 1 and 2 (Inclusive GST)				

Note-

1. Before quoting the rates, bidders are advised to compulsory visit MDI Campus (PI Dept.) to assess the work for installation of machine with existing infrastructure, on any working day between 10 a.m. and 5 p.m.
2. Conditional bids will not be accepted.
3. Warranty on the product items should be from OEM.

Name and signature of the authorized person of Agency

Place:

Date:

Official Seal