

MANAGEMENT DEVELOPMENT INSTITUTE, GURGAON
PHYSICAL INFRASTRUCTURE DEPARTMENT

MDI/Estates/Hostels/Furniture/

16 October 2026

Sub: Renovation of the Placement Office at Nalanda Building with furniture.

1. Time schedule for tender process:

SN	Description Details	Date and Time
1	Date of publication of Tender notification	16 Oct 2026
2	EMD	25,000/-
3	Last date for receipt of duly filled in tenders	22 Oct 2026
4	Period of validity of Tender	180 days from the date of closing of Tender

2. INTRODUCTION

Management Development Institute Gurgaon (MDIG), Haryana (hereinafter referred to as the "Institute") is one of the Institute of national reputed on which is dedicated to offer world-class programmes in Management Education. The Institute Invites Sealed Tenders on "Single Bid System" as mentioned hereunder in the attached prescribed format from reputed Agency/Firm having adequate experience in the field of Supply of Wooden Furniture.

The Tenderers having duly valid, as on date, ISO 9001:2015 (Quality Management System), ISO 7173 (Chairs - Strength and Durability), and ISO 7174 (Chairs Stability), may enclose the same.

3. TENDER NOTICE:

MDI Gurgaon invites sealed Limited Tenders under single Bid System (Price Bid only) for "**Renovation of the Placement Office at Nalanda Building With furniture.**" as per the specifications given at Annexure-A, and to be installed. The mentioned buildings from the reputed firms/ companies who are experienced in Supply of Wooden Furniture to large-sized organizations and academic institutions of repute.

The prospective Bidders are advised to read the entire tender document carefully before submitting their tenders. The bidders may visit the MDI Gurgaon Campus on any working day between 10:00 a.m. and 05:00 p.m., taking an advance appointment. Nothing is payable for visiting the MDI campus in this regard. The sealed bids as specified in the tender document, should be addressed to

"The Chief Engineer",
Management Development Institute, Gurgaon
Mehrauli Road, Sukhrali, Gurgaon, Haryana-122007"

so as to reach through speed post/Registered Post/By hand to be dropped in the Tender Box placed at Dispatch Department at Scholar building on or before 03:00 PM, 22 Oct. 2026.

4. Submit the following documents: The participating agencies/companies shall enclose the copies of the following documents along with bid

- (i) Valid ISO certificates, as per para.2 above
- (ii) EMD in form of Demand Draft of Rs.25,000/-
- (iii) Valid GST & PAN registration.
- (iv) Cancelled cheque of the Tenderer Branch Account



5. **Mode of Submission:**

The price bid & EMD should be sealed in separate covers duly super scribed as 'Price Bid' & 'EMD' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed and mention in top of cover "**Renovation of the Placement Office at Nalanda Building with furniture**", Any Addendum/Corrigendum, date extension in respect of above tender shall be uploaded on MDI Gurgaon website only, and no separate notification shall be issued in the press.

6. **Earnest Money Deposit (EMD):**

1. The Earnest Money Deposit (EMD) of an amount of Rs.25,000/- in the form of Demand Draft only in favor of "**Management Development Institute Society**" and **payable at Gurgaon**. EMD will not bear any interest.
2. **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited, and he will be disqualified from participating in any future tender of the Institute.
3. **Refund of EMD:** The EMD of unsuccessful tenderer will be refunded within 45 working days of opening of price bid.
4. If the EMD is not enclosed, the Tender offer will be summarily rejected
5. **Only Bank draft Shall be accepted towards EMD.**
6. The Earnest Money Deposit/Security Deposit will be forfeited and they will be disqualified from participating in any future tender of the Institute if:
 - a) Tenderer withdraws his tender or backs out after acceptance.
 - b) Tenderer violates any of the conditions prescribed in the Tender Document.
 - c) Tenderer revises any of the terms quoted during validity period
 - d) In the event of refusal to carry out work by the successful Bidder on any grounds.

7. **Security Deposit:**

The EMD amount of Rs.25,000/- of successful bidder will be retained as security deposit in the form of performance guarantee for a period of one year of satisfactory completion of works. No interest shall accrue on the security deposit.

8. **Award of work**

The technical qualified agency quoting the lowest rate for above tender shall be considered for Award of Work, providing low quality is not compromised.

However, MDI does not bind itself to accept the lowest or any other bid and reserves the right to accept or reject any or all the bids either in full or in part without assigning any reason or bargain to arrive reasonable rates.

9. **Terms and conditions are as under**

- (i) The price quoted for the above items should be inclusive of Cost of items, Labour, transportation, insurance, and installation/Placing, and exclusive of GST. The price should be quoted in price format (Annexure-A) only.
- (ii) The scope of work includes "**Renovation of the Placement Office at Nalanda Building with furniture**". This will also include delivery, installation/ placing at site. The successful bidder will assume full responsibility for the complete Supply & Installation.



- (iii) Payment shall be made on approval of quality and supplied complete lot of as per the work order and end to end scope of the work order.
- (iv) The entire work should be completed within 60 days of the confirmed order in writing by the Institute.
- (v) In case the work is not completed within the date stipulated penalty shall be imposed @Rs. 5000/- each day of delay, subject to a maximum of Rs.1,00,000/- (Rs One Lakh only). However, Director, MDI Gurgaon shall have the discretion to grant extension of time on valid grounds.
- (vi) In case any item is found to be defective /substandard, the same shall be rejected and no amount shall be paid for such items and such items shall be removed by the supplier from the site immediately on his own cost.
- (vii) The work shall be executed as per CPWD specification.
- (viii) The contractor shall take all safety precautions for the safety of his employees, and the Institute shall not be, in any way, liable for any damage/ liability on account of any mishap or negligence of the contractor.
- (ix) Contractor shall be responsible for any mishap/accident and liability, if any, falling thereof; the Institute shall in no way be responsible for the same.
- (x) The watch and ward of materials brought at site shall be the responsibility of the contractor.
- (xi) The contractor must get acquainted with the proposed site for the work and study specifications and conditions before quoting the rates.
- (xii) The contractor shall get the samples of materials approved sufficiently in advance from the Institute. The materials brought at site shall strictly confirm to the quality of samples approved, and in case of variation, such materials shall be liable to be rejected and to be removed from the site within 24 hours of the rejection by the Engineer-in-Charge/Officer.
- (xiii) The item supplied will have one year defect liability period during which the contractor agency shall be under obligation to undertake all such repairs/rectification/replacement, as may be necessary to make the all items/ work supplied /installed.
- (xiv) Terms of payment: -
 - (a) 85% on delivery of approved items in the campus, within 30 days of submission of correct invoice for the items supplied and certified to be in good and acceptable condition by the estate department. Proof of payment of GST challan has to be submitted by the suppliers.
 - (b) 10% of Supply value shall be paid on completion of the installation/laying/placing of the supply furniture as per the requirements of the purchaser within 30 days of completion of such activity.
 - (c) The remaining 5% of supply value shall be treated as retention money and shall be paid after one year of satisfactory completion of all contractual obligations specified for Supply, installation/ placing/ laying of all furniture items in the buildings at MDI Gurgaon Campus as mentioned in the BOQ.



10. Technical Specifications

10.1 Technical Specification for Wooden Sofa Set

1. All exposed wooden portions of the sofa set shall be made only from genuine CP teakwood. No other wood, including Ghana teak, Ivory teak or substitute timber, shall be accepted.
2. The exposed wooden armrests and other visible wooden members shall be made from solid CP teakwood sections matching the approved drawing and sample. All exposed wooden portions of the sofa set, particularly the armrests and other visible wooden members, shall be manufactured exclusively from genuine CP (scented) teakwood, with a minimum finished section size of 4" in width x 1.5" in thickness.
3. The internal structural frame of the sofa shall be manufactured from properly seasoned solid wood, using wooden sections of 3" x 1.5" and 2" x 1.5", as required for the main frame and supporting members. All structural members shall be accurately cut, properly fitted and securely assembled using traditional mortise-and-tenon (male-and-female interlocking) joinery, locally known as "Chekchul joint."
4. The dimensions of the single sofa chair shall be approximately 30" width x 32" depth x 34" height & three-seater sofa shall be approximately 72" width x 32" depth x 34" height.
5. All exposed wooden surfaces shall be polished with approved PU polish of brands such as ICA, Sirca or equivalent, Cushioning/foaming such as Sleepwell similar, Upholstery fabric shall be of approved quality and brand, costing not less than ₹500 per SQM.
6. The sofa set shall include the required three-seater and single-seater sofas, with proper stitching, finishing and firm construction.
7. All materials, dimensions, workmanship and finish shall conform to the approved sample and BOQ. The purchaser reserves the right to inspect and reject any non-conforming material or workmanship.

10.2 Technical Specification for Wooden Centre Table and Side Table:

1. All exposed wooden portions of the Centre table shall be made only from genuine CP teakwood. No other wood, including Ghana teak, Ivory teak or substitute timber, shall be accepted, the Centre table shall be constructed with a wooden frame and supporting members matching the shape.
2. The visible wooden frame, legs, rails, supports and other members shall be made from properly seasoned solid CP teakwood, with section sizes proportionate to the table design and matching the approved image. The final section sizes shall be confirmed through the approved shop drawing before fabrication.
3. The Centre table shall have approximate finished external dimensions of 48" length x 24" width x 18" height.
4. All exposed wooden surfaces shall be polished with approved PU polish of brands such as ICA, Sirca or equivalent, finished CP teakwood frame, proportionate wooden legs and supporting members, with the arrangement and profile matching the approved image and sample.
5. The glass top shall be clear, properly sized and securely fitted within the wooden frame. The glass shall have smooth polished edges and shall be supported with suitable protective pads or gaskets.
6. The glass top shall be free from cracks, chips, unacceptable scratches and visible defects.



10.3 Technical Specifications for Wooden Office Workstation

1. Overall Dimensions:

4 feet (W) × 2 feet (D) × 2.5 feet (H), approximately 1200 mm × 600 mm × 750 mm.

2. Material and Construction:

The workstation shall be manufactured entirely from 18 mm thick, approved-grade BWP (Boiling Water Proof) plywood, conforming to applicable BIS standards. The plywood shall be of a reputed and approved make, termite-resistant and water-resistant, with adequate strength and durability for office furniture applications. Decorative laminate shall be pasted separately on both sides of the plywood. **Pre-laminated particle board, MDF and other substitute board materials shall not be permitted.**

3. Laminate and Surface Finish:

Both sides of the plywood shall be pasted with high-quality decorative laminates of an approved brand, such as Greenlam, Merino or equivalent. The laminate shade, colour and texture shall be approved by the purchaser. All exposed edges shall be finished with matching edge banding or suitable edge finishing for a neat appearance and protection against moisture ingress.

4. Worktop:

The workstation top shall be made of BWP-grade plywood with laminate pasted on both sides. It shall have adequate thickness and structural support to ensure stability, durability and resistance to sagging during normal office use.

5. Hardware and Fittings:

All necessary hardware and fittings, including screws, connectors, brackets, hinges, handles, drawer channels and other applicable accessories, shall be of approved make such as Godrej, Ebco, Stylus, Hettich or equivalent. All fittings shall be durable, properly installed and suitable for regular institutional and office use.

6. Projector Screen Provisions:

The workstation shall include all necessary provisions for the installation and operation of a projector screen, as per the approved layout. These shall include suitable cable-routing arrangements, concealed wiring provisions and cable grommets or access openings wherever required. Necessary supports, brackets and fittings shall be provided according to the projector screen type and installation requirements.

7. Delivery and Installation:

The workstation shall be delivered and installed at the designated location, complete with all specified fittings and projector-screen provisions, ready for use.

10.4 TECHNICAL SPECIFICATIONS Wall-

Mounted Decorative Display Unit with Glass Doors

1. Overall Dimensions:

6 feet (W) × 3 feet (H), approximately 1800 mm × 900 mm. The depth shall be finalized as per the approved design and display requirements.



2. Material and Construction:

The display unit shall be manufactured from 18 mm thick, approved-grade, termite-resistant and moisture-resistant plywood of a reputed make. The unit shall have a strong and durable structure suitable for displaying decorative monuments, trophies, mementos and other display articles.

3. Surface Finish:

All exposed wooden surfaces shall be finished with decorative laminate of an approved brand, such as Greenlam, Merino or equivalent. Laminate shall be pasted on both sides of the plywood wherever applicable. The colour, shade, texture and finish shall be approved by the purchaser before execution. All exposed edges shall be neatly finished.

4. Glass Doors:

The front of the display unit shall be provided with suitably sized, clear, transparent glass doors to allow unobstructed visibility of the displayed items. The glass shall be of suitable thickness and quality, with polished edges. The doors shall be properly aligned and fitted with suitable hinges and handles for smooth opening and closing.

5. Internal Shelving and Display Arrangement:

The unit shall be provided with properly spaced internal shelves to accommodate decorative monuments, trophies, mementos and other display articles of varying sizes. The shelf spacing and load-bearing capacity shall be designed according to the intended display requirements.

6. Hardware and Fittings:

All hinges, handles, shelf supports, screws, connectors, locking arrangements and other necessary hardware shall be of an approved make, such as Godrej, Ebco, Stylus, Hettich or equivalent, ensuring durability and smooth operation.

7. Wall Mounting and Support:

The display unit shall be securely mounted on the wall using suitable heavy-duty brackets, anchor fasteners and other necessary supports, appropriate to the wall construction and the total loaded weight of the unit. The mounting arrangement shall ensure stability and safe display of the articles.

10.5 TECHNICAL SPECIFICATIONS

Wooden Storage Credenza

1. Overall Dimensions:

3 feet (W) × 18 inches (D) × 4 feet (H), approximately 900 mm × 450 mm × 1200 mm.

2. Material and Construction:

The credenza shall be manufactured from 18 mm thick, approved-grade, termite-resistant and water-resistant BWP (Boiling Water Proof) plywood of a reputed make. The construction shall be sturdy and durable, suitable for regular office and institutional use. Pre-laminated particle board and MDF shall not be permitted.

3. Laminate Finish:

Decorative laminate shall be pasted separately on both sides of the plywood wherever applicable, using an approved brand such as Greenlam, Merino or equivalent. The laminate shade, colour, texture and finish shall be approved by the purchaser. All exposed edges shall be neatly finished with matching edge banding or an equivalent approved finishing method.



4. Storage Arrangement:

The credenza shall be provided with adequate internal storage space, including suitable shelves and compartments for keeping office files, documents, stationery and other office essentials. The internal layout shall be designed for convenient access and efficient storage.

5. Doors and Handles:

The unit shall be provided with properly aligned hinged doors, complete with suitable handles and locking arrangements wherever required. Doors shall operate smoothly and close properly without obstruction.

10.6 TECHNICAL SPECIFICATIONS Termite-

Resistant Wooden Wall Paneling:

1. Height and Coverage:

Wall paneling shall be provided at a height of 4 feet (approximately 1200 mm) from the finished floor level, continuously along the designated room walls, as per site measurements and approved layout.

2. Material and Construction:

The wall paneling shall be fabricated using 18 mm thick, approved-grade, termite-resistant and moisture-resistant plywood of a reputed make, suitable for interior wall paneling applications. The plywood shall provide adequate strength, stability and durability.

3. Laminate Finish:

The exposed front surface of the wall panelling shall be finished with decorative laminate of an approved brand, such as Greenlam, Merino or equivalent. The laminate shade, colour, texture and pattern shall be approved by the purchaser before execution.

4. Termite and Moisture Protection:

The plywood shall be termite-resistant and suitable for interior use. Necessary precautions shall be taken during installation to prevent moisture ingress and direct contact with damp walls or floors.

10.7 TECHNICAL SPECIFICATIONS

Wooden Office Partition – 4 Feet Height

1. Overall Height:

The wooden partition shall be 4 feet (approximately 1200 mm) in height from the finished floor level. The length shall be as per the approved layout and actual site measurements.

2. Internal Structure and Construction:

The partition shall be constructed using a framework made of properly seasoned wood, termite-resistant wood coating of approved quality applied before in-use. The internal wooden structure shall be sturdy, durable and suitable for office and institutional use. The framework shall be securely assembled and treated to prevent termite attack and deterioration.

3. Board and Laminate Finish:

A 12 mm thick, approved-grade plywood shall be fixed over the seasoned termite-resistant wooden framework on both sides. Since both sides of the partition will remain visible, decorative laminate shall be pasted separately on both sides of the 12 mm plywood using an approved brand such as Greenlam, Merino or equivalent. The laminate shade, colour, texture and finish shall be approved by the purchaser before execution. Pre-laminated particle board and MDF shall not be permitted.



4. Supporting Framework and Fixing:

The partition shall be provided with a suitable internal wooden framework and securely fixed to the floor, wall or adjoining furniture, wherever required, to ensure rigidity and stability. All necessary brackets, screws, fasteners and connectors shall be of an approved make and suitable for the intended application.

5. Top and Edge Finishing:

The top edge and all exposed sides of the partition shall be properly finished with matching laminate, edge banding or an approved finishing material to provide a neat appearance and protect the plywood and wooden framework.

10.8 TECHNICAL SPECIFICATIONS

Supply and Laying of Wooden Flooring

1. Material and Brand:

The wooden flooring shall be of AC4 grade of an approved make, such as Action Tesa, Greenlam or equivalent, suitable for office and institutional use. The flooring material shall be of approved quality, design, colour, texture and finish, as selected by the purchaser.

2. Type and Thickness:

The flooring shall be laminate wooden flooring or an equivalent approved wood-finish flooring system, of suitable thickness and grade as recommended by the manufacturer for the intended application. The exact product type, thickness and surface finish shall be approved by the purchaser before installation.

3. Surface Preparation:

The existing floor surface shall be cleaned and prepared to ensure it is dry, level, smooth and free from dust, grease, loose material and other defects. Any necessary minor levelling shall be carried out before laying the flooring.

4. Underlay and Moisture Protection:

Suitable underlay and moisture-barrier protection shall be provided wherever required, in accordance with the approved flooring system and manufacturer's recommendations.

5. Laying and Installation:

The flooring shall be laid in a proper, uniform and aligned pattern, following the manufacturer's recommended installation procedure. The joints shall be tight and properly interlocked, wherever applicable, without gaps, uneven levels or visible defects. Necessary expansion gaps shall be maintained along the walls and fixed obstructions as recommended by the manufacturer.

6. Skirting and Edge Finishing:

Matching skirting, transition profiles and edge trims shall be provided wherever required to achieve a neat and complete finish. All joints, corners and exposed edges shall be properly finished.

10.9 TECHNICAL SPECIFICATIONS

Renovation and Refurbishment of Existing Wooden Door

1. Scope of Work:

The work shall include renovation and refurbishment of the existing wooden door, including removal of the existing polish/finish, surface preparation, pasting of approved decorative laminate, replacement of door hardware and fittings, and all necessary finishing and installation work to restore the door to a neat and serviceable condition.



2. Removal of Existing Finish:

The existing polish, paint, coating or other surface finish shall be carefully removed from the door surfaces, as applicable. The surface shall be properly cleaned, scraped and prepared to ensure suitable adhesion of the new laminate.

3. Surface Repair and Preparation:

Minor dents, scratches, cracks, uneven surfaces and other defects shall be repaired using suitable approved materials. The door surface shall be made smooth, level and suitable for laminate application. Any damaged or deteriorated portions shall be repaired before further work.

4. Decorative Laminate:

Approved decorative laminate of a reputed brand, such as Greenlam, Merino or equivalent, shall be pasted on the specified visible surfaces of the existing wooden door. The laminate shade, colour, texture and finish shall be approved by the purchaser before execution. Suitable adhesive shall be used to ensure firm bonding, a uniform finish and long-term durability. Laminate edges shall be neatly finished.

5. Replacement of Hardware and Furniture:

All existing door hardware and furniture shall be removed and replaced with new fittings as required. The scope shall include applicable items such as door handles, hinges, locks, tower bolts, door stoppers and other necessary accessories, as specified or approved by the purchaser. All new hardware shall be of an approved make, such as Godrej, Hettich, Ebo, Stylus Dorset or equivalent, and shall be suitable for the door's size, weight and intended use.

6. Door Alignment and Functioning:

The door shall be properly refitted and aligned after completion of the renovation. Necessary adjustments shall be made to ensure smooth opening and closing, proper locking, uniform clearances and secure fixing of all hardware.

7. Edge and Frame Finishing:

All exposed door edges shall be neatly finished with matching laminate or an approved finishing material. The existing door frame shall be inspected, and any required minor repairs or finishing shall be carried out as per the approved scope of work.

10.10 TECHNICAL SPECIFICATIONS Wooden Office Workstation –

Two-Seater and Three-Seater

1. Scope of Work

The work shall include the design, manufacture, supply and installation of two-seater and three-seater wooden office workstations, complete with worktops, partitions, cable-management arrangements, necessary hardware and accessories, ready for use.

2. Overall Dimensions

* Two-Seater Workstation: 6 feet (W) × 2 feet (D) × 2.5 feet (H), approximately 1800 × 600 × 750 mm.

* Three-Seater Workstation: 9 feet (W) × 2 feet (D) × 2.5 feet (H), approximately 2745 × 600 × 750 mm.

Final dimensions shall be verified against the approved layout and actual site conditions before manufacturing.

3. Material and Construction

The workstation shall be manufactured using 18 mm thick, approved-grade, termite-resistant and water-resistant BWP (Boiling Water Proof) plywood, conforming to applicable BIS standards. The



construction shall be sturdy, durable and suitable for regular office and institutional use. Pre-laminated particle board and MDF shall not be permitted.

4. Laminate Finish

Decorative laminate shall be pasted separately on both sides of the plywood wherever applicable, using an approved brand such as Greenlam, Merino or equivalent. The laminate shade, colour, texture and finish shall be approved by the purchaser before execution. All exposed edges shall be neatly finished with matching edge banding or an equivalent approved finishing material.

5. Worktop

The worktop shall be fabricated from 18 mm thick BWP-grade plywood, finished with approved decorative laminate on both sides. It shall provide a smooth, level and durable working surface suitable for computers, monitors, keyboards, documents and other routine office activities. Adequate support shall be provided to prevent sagging or deformation.

6. Partitions and Privacy Panels

Suitable partitions shall be provided between individual users wherever specified in the approved layout. The partitions shall be fabricated using approved-grade plywood with decorative laminate finish on both sides. The height, width, shape and finish shall be approved by the purchaser before manufacturing.

7. Cable Management

Each seating position shall have suitable cable-management arrangements, including cable grommets and concealed cable-routing provisions for computer, monitor, telephone and other electrical cables. Power modules and data points shall be provided wherever specified in the approved BOQ.

8. Storage Provisions

Drawers, pedestals or storage cabinets shall be provided wherever specified in the approved layout. These shall be fabricated using approved-grade plywood with matching laminate finish and complete with suitable handles, hinges, locks and drawer channels.

9. Hardware and Fittings

All necessary hardware and fittings, including screws, connectors, brackets, handles, hinges, drawer channels, locks and cable-management accessories, shall be of an approved make such as Godrej, Hettich, Ebco, Stylus or equivalent.

10. Structural Stability

The workstation shall have a rigid and stable construction with securely fixed joints, adequate supports and proper alignment. Additional intermediate supports shall be provided wherever required, particularly for the 9-foot-long three-seater workstation, to prevent sagging and ensure stability.

10.11 TECHNICAL SPECIFICATIONS

Supply and Installation of Roller Blinds

1. Scope of Work:

The work shall include the supply, fabrication, installation and commissioning of high-quality roller blinds for office and institutional use, complete with fabric, roller mechanism, brackets, operating chain or control system, bottom bar and all necessary accessories.



2. Blind Fabric:

The blinds shall be manufactured from high-quality, dimensionally stable fabric suitable for roller blind applications. The fabric shall have uniform color, texture and weave, with adequate resistance to fading, sagging and deformation under normal indoor conditions. The fabric type, color and pattern shall be approved by the purchaser before installation.

3. Light Control and Privacy:

The fabric shall be selected according to the required light-control and privacy needs, including sunscreen, light-filtering or blackout options, as specified by the purchaser. The selected fabric shall provide the intended level of glare reduction and privacy for the designated space.

4. Roller Tube and Operating Mechanism:

The blinds shall be provided with a sturdy roller tube and a smooth-operating mechanism designed to ensure uniform rolling and unrolling of the fabric without excessive noise, jerking or misalignment.

5. Mounting Brackets and Accessories:

All necessary mounting brackets, end caps, chain mechanisms, bottom bars, fasteners and other accessories shall be supplied and installed. The brackets and fixings shall be suitable for the mounting surface and the dimensions and weight of the blinds.

11. The rates shall be valid for entire duration of work.

12. Before quoting the rates, the supplier may ascertain the requirement(s) and design of the furniture items (sample available in the Institute), and for the purpose supplier may visit the MDI Campus on any working day (Monday-Friday) during working hours, on prior appointment.

13. The Institute reserves the right to get the whole or part of work done through one or more parties.

14. In case the vendor fails to supply the complete list of items as per BOQ within stipulated time or after extension given, if any, then the work order shall be treated as cancelled and no payment shall be made and security shall be forfeited.

The quantities indicated in the price bid are approximate only. The quantities can be increased or decreased or totally deleted while placing order by the Institute. Payment shall be made to the actual quantity receipt at site.

MDI reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

Chief Engineer (PI)
MDI Gurgaon



To be printed on Letterhead of the Tenderer

Annexure- A

“The Renovation of the Placement Room at Nalanda Building With furniture.”.

SN	Description	Unit	Estimated Qty.	Rate (Exclusive GST) INR	Amount (Exclusive GST) INR
1	Wooden storage credenza 3×1.5×4 ft (900×450×1200 mm); 18 mm BWP plywood, laminate, internal shelves/compartments, hinged doors, handles/locks and stable base.	Nos	1		
2	Wooden wall panelling 4 ft high; 18 mm termite/moisture-resistant plywood with approved decorative laminate, supporting framework, finished edges and secure fixing.	Sqf	186		
3.	Centre table Centre table approx. 48×24×18 in; genuine CP teak frame; clear glass top with polished edges and protective pads; approved PU polish.	Nos	1		
4	Side table Centre table approx. 350×350×400 mm; genuine CP teak frame; clear glass top with polished edges and protective pads; approved PU polish.	Nos	2		
5	Wall display unit with glass doors Approx. 6×3 ft (1800×900 mm), depth to approve; 18 mm termite/moisture-resistant plywood, laminate finish, clear glass doors, internal shelves and heavy-duty wall fixing.	Nos	1		
6	Three-seater workstation 9×2×2.5 ft (2745×600×750 mm); same 18 mm BWP plywood and laminate specification; cable management; intermediate supports to prevent sagging.	Nos	1		
7	Two-seater workstation 6×2×2.5 ft (1800×600×750 mm); 18 mm BWP plywood, laminate both sides, worktop, privacy partitions as specified, cable management and optional storage per BOQ.	Nos	1		
8	Existing wooden door refurbishment Remove old finish/hardware; repair and prepare surface; apply approved laminate; replace required handles, hinges, locks/bolts/stoppers; refit and align.	Nos	1		
9	PVC flooring	Nos	609		



	LG Armstrong thickness 1 mm to 3mm approved equivalent; prepare subfloor, underlay/moisture barrier as required, laying, skirting and finishing				
10	Wooden flooring AC4 grade, e.g. Action Tesa/Greenlam or approved equivalent; prepare subfloor, underlay/moisture barrier as required, laying, skirting and finishing	Nos	609		
11	Wooden office partition 4 ft high; seasoned termite-treated wooden frame, 12 mm plywood and laminate on both sides; secure fixing and finished edges.	Sqf	118		
12	Chair Revolving office chair mid- black	Nos	10		
13	Roller blinds Custom measured; approved Vista or equivalent fabric, roller tube, brackets, bottom bar and manual chain/motorised operation as specified; warranty documentation.	Sqf	84		
14	3-seater sofa 3-seater: 72×32×34 in Exposed wood genuine CP teak; seasoned solid-wood frame with mortise-and-tenon joints; approved PU polish; Sleep well or approved foam; upholstery ≥ ₹500/m.	Nos	2		
15	Single office workstation 4×2×2.5 ft (1200×600×750 mm); 18 mm BWP plywood, laminate both sides; approved hardware; cable routing and projector-screen provisions.	Nos	1		
Total (Exclusive GST)					
GST @18%					
Grand Total					

Signature of authorized person

Date:

Name:

Place:

Official Seal

