

Appointments for Non-Academic Positions

MDI Gurgaon is looking for a dedicated and committed person for employment on a regular/contract basis for the following positions:

S. No.	Positions		Minimum Qualification	Post Qualification Experience in Relevant Field	Maximum Age on last date of submission	Pay (As per 7 th CPC)	
						Pay Band	Level
1.	Chief Finance Officer - 1 (Regular)	Finance and Accounts	CA with minimum 50% marks. MBA / ICWA / CS would be advantageous.	A minimum of 15 years' post-qualification experience in the respective level in the relevant field in Institutions of National importance/ Repute/ Central Govt.	55 years	123100-215900	13
2.	Chief Engineer - 1 (Contract*)	Physical Infrastructure	MTech. / B.E. with minimum 55% marks or equivalent from a reputed institute in relevant field.	A minimum of 15 years post-qualification experience in the respective level in the relevant field in Institutions of National importance/ Repute/ Central Govt in managing Estate. Candidates with higher professional qualifications shall be given preference	50 years	78800-209700	12

*For extremely deserving candidate regular position may be considered.

The interested candidates may visit the details of the job, educational qualification, experience condition, age requirement, pay level, etc., and details about the institute at the institute's website, www.mdi.ac.in, if they satisfy the minimum eligibility criteria. The interested person may apply online at MDI Web Portal www.mdi.ac.in under the link "Jobs@MDI" section and send a soft copy of their prescribed Application Form on email ID nonacademicrect@mdi.ac.in and also send a hard copy of their "Application Form" along with copies of the testimonials through speed post or courier to the **Chief Administrative Officer (Administration), Management Development Institute, Post Box No. 60, Sukhrali, Gurugram, 122007 (Haryana)** so as to reach the **latest by May 28, 2025** before the close of working hours.

Please ensure that self-attested copies of all requisite documents and photographs are produced along with the original documents at the time of the interview. **Other general instructions for the candidates are enclosed.**

Chief Administrative Officer (Admin.)