

MANAGEMENT DEVELOPMENT INSTITUTE GURGAON

Centre for Financial Services (CFS)

Date: 15-10-2026

Call for Applications: Research Assistant (Project-Based Contractual Position)

The Centre for Financial Services (CFS), Management Development Institute Gurgaon, invites applications for the position of Research Assistant (**Project-Based Contractual Position**) for a research project evaluating the e-DRT Project.

The study, initiated in the context of the Department of Financial Services, Ministry of Finance, Government of India, focuses on evaluating the outputs and outcomes of the e-DRT system implemented across Debt Recovery Tribunals and Debt Recovery Appellate Tribunals in India.

The project provides an opportunity to work on an important digital governance and public-sector technology evaluation study, involving the intersection of financial services, information systems, public policy, digital transformation, and data analytics.

Key Responsibilities

The selected Research Assistant will support the research team in activities such as:

- Conducting literature and secondary-data reviews related to e-governance, digital courts, financial services, and technology-enabled public service delivery
- Assisting in the design and administration of surveys and interview protocols
- Supporting primary data collection from relevant stakeholders
- Cleaning, organizing, and analysing quantitative and qualitative data
- Assisting with statistical analysis and interpretation of findings
- Conducting interviews and preparing transcripts, coding, and thematic analysis where required
- Reviewing the functioning and user experience of the e-DRT platform
- Supporting assessment of e-DRT 2.0 features, including digital workflows, case tracking, API integrations, AI and analytics applications, and other technology-enabled services
- Preparing tables, presentations, documentation, and research reports
- Supporting preparation of the final project report and recommendations

Desired Qualifications

Candidates with a **Master's degree/PhD Degree or equivalent qualification** in one or more of the following areas are encouraged to apply:

Management, Economics, Public Policy, Public Administration, Information Systems, Business Analytics, Data Science, Statistics, Computer Science, Law, Finance, or allied disciplines.

Candidates in the final stage of their postgraduate programme with strong research skills may also be considered.

Desired Skills

Preference will be given to candidates with some of the following:

- Strong research and analytical ability
- Experience with quantitative and/or qualitative research
- Knowledge of survey design and primary data collection
- Familiarity with tools such as **Excel, SPSS, R, Python, Stata, NVivo, MAXQDA, Atlas.ti, or similar analytical software**
- Good written and spoken communication skills
- Ability to prepare professional reports and presentations
- Interest in digital governance, financial services, public policy, e-governance, AI, or information systems
- Ability to work independently and meet project deadlines
- Willingness to undertake stakeholder interactions and field-based research, if required

Position Details

Position: Research Assistant

Number of Positions: 1

Location: Management Development Institute Gurgaon, Gurugram

Engagement: Purely temporary, on a project-based contractual basis

Duration: 6 (Six) months

Remuneration: Rs. 60,000 consolidated per month

Expected Joining: End of the week of October 2026

How to Apply

Interested candidates may send the following:

1. Updated CV
2. A brief statement of interest of approximately 200–300 words explaining their suitability for the position
3. Details of relevant research, project, analytical, or fieldwork experience

Email: Kirti.Sharma@mdi.ac.in , Aarushi.jain@mdi.ac.in

Subject Line: *Application for Research Assistant – e-DRT2.0 Evaluation Study*

Application Deadline: 25th October, 2026

Shortlisted candidates will be contacted for an interview.

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